

**GLEN ROCK BOROUGH**  
**Council Meeting**  
**July 16, 2025**

Present: Rollin Apgar, Amanda Rombach, John Locke, Mike Shaver, Jason Siesko, Mayor Trout

Others Present: Evan Gabel, Esq., Jason Brenneman (arrived 7:24pm), Engineer, Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works

Zoom: Three online.

Visitors: Sixteen in person.

The meeting was Called to Order at 7:00PM by President R Apgar with the pledge to the flag.

Amended agenda – Not applicable

Fire Chief, EMS Reports, EMA Reports

1. Fire Chief Stiffler reviewed statistics for calls and mentioned that the SYC Fire Camp will be held at the end of July.
2. Bob Negard from EMS reported there have been 438 calls this year. Bob is willing to meet with council members to discuss reporting as well as taking ambulances out of service for events.
3. Stan Walters reported that rain amounts are being monitored. Separately, Stan assisted with clean up at 100 Church Street.

Engineer's Report (via Zoom)

1. Update on Main Street Pedestrian Safety Improvement Project
  - a. TASA & Multimodal grants
    - i. A Rombach made a motion to approve the proposal from HRG to cover grant administration work to include changing the scope through the life of the Main Street Pedestrian Safety Improvement project; J Siesko seconded the motion which carried unanimously.
    - ii. M Shaver made a motion to approve a revised proposal from HRG for no out-of-pocket costs to Glen Rock Borough; A Rombach seconded the motion which carried unanimously.
2. Update on Krebs Park
  - a. A Rombach made a motion to approve Holley & Associates to submit for another County LSA grant for the design of Krebs Park to possibly cover all costs of engineering/design of the project leaving minimal out-of-pocket costs to the Borough, estimated at \$4,500; J Siesko seconded the motion which carried unanimously.
  - b. DEP permitting requirements were discussed, basically stating that unanchored benches, planted trees, or stone/straw paths do not require a permit, but any paving requires a permit. M Shaver made a

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motion to continue with basic engineering without requiring permits; A Rombach seconded the motion which carried unanimously.

- c. M Shaver made a motion to authorize JR Holley & Associates to be the engineer for Krebs Park; J Locke seconded the motion which carried unanimously.
- 3. Glen Rock Mill Race
  - a. A Rombach made a motion to approve a proposal from a structural engineer with a not to exceed price of \$2,800; M Shaver seconded the motion which carried unanimously.
- 4. Traffic Signal Project - ARLE Grant – no update
- 5. Glen Rock Water & Sewer Street Cut Permits – no update
- 6. Codorus Street Building Damage update
- 7. LSA Grants (County and State) are due by the end of September.
- 8. M Shaver made a motion to authorize the Borough Engineer to work with the Department of Conservation and Natural Resources to get approval to use Rockville Road funds to create paved Glen Rock Park Walking Trails; A Rombach seconded the motion which carried unanimously.

Jason Brenneman left the meeting at 8:19pm.

**Persons on Agenda**

- 1. Ellen Helfrick & Brian Augustyniak of York County Libraries announced the Friends of the Library have raised \$131,000 to date and the York County Libraries is eager to get the library re-opened and are hoping for a Fall 2025 opening. They have four bids coming in for remediation and an air quality check.

**Announcements/Vacancies**

Glen Rock Water & Sewer still has one vacancy and the Planning Commission still has two vacancies. The Zoning Hearing Board has one vacancy.

**Meeting Minutes**

A Rombach made a motion to approve June 18, 2025 Meeting minutes; the motion was seconded by J Siesko and it carried unanimously.

**New Business - none**

**Friends of Glen Rock Borough**

- 1. Sarah Frane is working on a Trick or Treat Trail scheduled for October 31, 2025.

**GR Recreation Board**

- a. Sarah Frane reported the July 3 Summer Block Party and Fireworks was a successful event with over 500 attendees. Sarah reported the fireworks were great, and she thanked the Glen Rock Borough Council members who attended.

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Solicitor's Report

- a. 133-135 Main Street - We are working to engage a Maryland law firm to move the collection process along, and should have a more substantial update in July.
- b. 138 Park Avenue - We have begun the execution process as authorized by Council in May.
- c. Agreement of Sale for Fair School Road Property - We have drafted all necessary deeds, and are just waiting for the title search to come back. We should be able to schedule settlement soon.
- d. M Shaver made a motion to adopt Ordinance 529 Amending Addresses on Ridge Avenue to rename 219 East Ridge Avenue to 219 Ridge Avenue, 240 East Ridge Avenue to 240 Ridge Avenue, and 257 East Ridge Avenue to 257 Ridge Avenue. J Trout seconded the motion which carried unanimously.

Work Supervisor's Report

- a. PA One Call Training will be coordinated with M Shaver in the fall.
- b. Spray Tech License will be coordinated with M Shaver.
- c. A set of doors will be installed at the ball fields under the bleachers to close off the storage area at an approximate cost of \$500.

Secretary's Report

- a. Disruptive Conduct Reports received
  - i. 33 Hanover Street Apt D – notice was sent to the property owners to remove tenants/start eviction process.
  - ii. 43 Manchester Street - notice was sent to the property owners to remove tenants/start eviction process.
- b. Hayward Heights speed around curve – Mayor Trout will reach out to Southern Regional Police to monitor the speed. R Apgar will meet with public works staff to check for available signage such as “Children at Play”.
- c. Public Fire Protection – J Siesko made a motion to approve the Secretary to sign the Letter of Intent to request Technical Assistance for Fire Services to be submitted to the Governor's Center for Local Government Services. A Rombach seconded the motion which carried unanimously.
- d. York County Stormwater Consortium
  - i. J Siesko made a motion adopting the Amendment to the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan; A Rombach seconded the motion which carried unanimously.
  - ii. J Siesko made a motion to approve Resolution 2025-19 to Extend the Term of the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan; A Rombach seconded the motion

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which carried unanimously.

- e. Notice from the insurance carrier was received that there would be no further monies paid on the claim.

Treasurer's Report

- a. M Shaver made a motion to approve the 2025 Fire – Emergency Services Taxes for distribution to GR Hose & Ladder as budgeted from the Fire Fund Account in the amount of \$81,163.09; A Rombach seconded the motion which carried unanimously.
- b. A Rombach made a motion to approve the 2025 Fire – Emergency Services Taxes for distribution to GR EMS, Inc. as budgeted from the Fire Fund Account in the amount of \$22,892.15; J Siesko seconded the motion, M Shaver opposed and the motion carried.

Michelle Klugh, ACO Report – no report

Zoning Officer's Report – no report

Mayor – John Trout – there was a fatality of an 18-month-old in the borough which may be reflected in the time usage reports.

Committee Reports

- a. Beautification – the next Beautification Day will be Saturday, July 19, 2025.
- b. Building and Property
  - a. President Apgar is requesting a dumpster be placed next to the Neuhaus'es Building for public works staff to clean out the basement area.
  - b. The stand alone safe in the basement of the Neuhaus'es Building can be sold via resolution if the value is under \$2,000 and any interested buyer should contact the borough with a written offer.
- c. Ordinance
  - a. M Shaver made a motion to authorize the Borough Solicitor to keep the rules regarding animal permits as written in the Borough Code of Ordinances, but remove the requirement for "Chicken Permits"; J Locke seconded the motion which carried unanimously.
  - b. Borough Council is requesting the Secretary create a Facebook post to remind residents to maintain grass and weeds as there are several properties within the borough limits which are becoming overgrown.
- d. Public Safety – Sean O'Connor
  - a. Borough Council has requested the secretary send a courtesy notice to the owners of 34-40 Main Street regarding falling bricks from the façade of the building.
- e. Special Projects – Rollin Apgar
  - a. President R Apgar will set up a meeting to discuss America's 250th celebration with the Recreation Board and Councilman J Locke.
- f. Strategic Planning – Fair School Road property – the sale paperwork from the church should be received within the next 30 days.

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- g. Personnel – none
- h. Finance – none
  - a. M Shaver made a motion to approve payment of invoices from the General Fund over \$1000; C McCullough seconded the motion which carried unanimously.
    - i. CGA Law Firm \$5054.48
    - ii. JR Holley & Associates, Inc. \$2024.75
    - iii. South Penn Code Consultants, LLC \$2265.00
    - iv. Wertz Farm & Power Equip, Inc \$2436.18
  - b. J Siesko made a motion to approve monthly journal entries and check lists; M Shaver seconded the motion which carried unanimously.

Old Business – none.

President's Report – none

Executive Session – Council entered into Executive Session at 9:29pm to discuss a building & property issue. Once the Council returned from Executive Session, the meeting was adjourned immediately.

Respectfully submitted,

Rebecca Magnani, Secretary