

**GLEN ROCK BOROUGH**  
**Council Meeting**  
**August 20, 2025**

Present: Rollin Apgar, Amanda Rombach, John Locke, Mike Shaver, Jason Siesko, Mayor Trout

Others Present: Evan Gabel, Esq., Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works

Zoom: Six online.

Visitors: Ten in person.

The meeting was Called to Order at 7:00PM by President R Apgar with the pledge to the flag.

Amended agenda – Items added to New Business:

- Neuhaus'es Building Safe
- Raintree Services Quote for roof at Public Works Building

Fire Chief, EMS Reports, EMA Reports - none

Engineer's Report

- a. Krebs Park Update – Council recommends the Borough Engineer meet with the Building and Property Committee to discuss details.
- b. Glen Rock Park Walking Trail
  - i. A Rombach made a motion to conditionally authorize JRH to obtain and consider Co-Star Proposals, \$111,000 or less, if DCNR approves use of Rockville Road Rec Funds; the motion was seconded by J Locke and carried unanimously.

Persons on Agenda

1. Ellen Helfrick & Brian Augustyniak of York County Libraries submitted an updated list of FAQs which included information regarding the timing of the library re-opening, and rebuilding the library collection.
2. Ron Garland of 52 Edgehill requested his trash bill be waived as he and his wife are living overseas because his wife is a DA Civilian currently stationed in Germany. M Shaver made a motion to waive refuse fees until September 22, 2026 with A Rombach providing a second; the motion carried unanimously.

Announcements/Vacancies

Glen Rock Water & Sewer still has one vacancy and the Planning Commission still has two vacancies.

A Rombach made a motion to accept Sean O'Connor's resignation from Borough Council effective August 20, 2025; M Shaver seconded the motion which carried unanimously.

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A Rombach made a motion to appoint Sean O'Connor to the Zoning Hearing Board by adopting Resolution 2025-20 for a three-year term expiring December 31, 2028.

**Complaints**

- |    |                     |                      |
|----|---------------------|----------------------|
| a. | 25 Church Street    | Complete             |
| b. | 133-135 Main Street | Not complete         |
| c. | 27 Church Street    | Complete             |
| d. | 380 Church Street   | Not complete         |
| e. | 3 Terrace Heights   | Not complete         |
| f. | 4 Argyle Ave        | Not complete         |
| g. | 43 Baltimore Street | Follow up with owner |
| h. | 34-40 Main Street   | Not complete         |

**Meeting Minutes**

M Shaver made a motion to approve July 16, 2025 Meeting minutes; the motion was seconded by A Rombach and it carried unanimously.

**New Business**

- a. Rental inspections have not scheduled for 103 Hanover – 4 Water Street, and 11 ½ Main Street. M Shaver made a motion for Treasurer Merrick to send a letter to the owner (and copy the tenant) with the late fees, giving the owner an additional thirty days to complete the inspections and provide written next steps in the process if not completed; J Locke seconded the motion which carried unanimously
- b. Neuhaus's Building Safe is for sale. Interested parties can submit a written bid to the Borough Secretary via email or mail by September 12, 2025.
- c. A quote from Raintree Services to install a new roof drain and make repairs to the damaged edge of the roof at Public Works Building was received for \$5,500. A Rombach made a motion to accept the quote with J Locke providing a second; the motion carried unanimously.

**Friends of Glen Rock Borough**

1. Becky Magnani provided the following updates as reported by Sarah Frane
  - a. Trick or Treat Trail is October 31<sup>st</sup> from 6pm to 8pm
  - b. Christmas in Glen Rock is December 6 – 7 from 11am to 4pm

**GR Recreation Board**

Becky Magnani provided the following updates as reported by Sarah Frane

- a. Community Yard Sale is September 13 from 8am to 1pm
- b. 1<sup>st</sup> Annual Fall Festival is September 27 from 10am to 2pm
- c. Glen Rock Christmas Tree Lighting is Sunday, November 30 from 6:30pm to 8pm

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Solicitor's Report

- a. Action Against Owner of 133-135 Main Street is in progress.
- b. The Agreement of Sale for Fair School Road Property has been amended and that settlement will be made on or before September 30, 2025.
- c. A Rombach made a motion to authorize Solicitor Gabel to add language to Section 2 of the Borough Code reflecting permits will no longer be required to obtain a permit to have chickens; but retaining the rules regarding animals/livestock/poultry; J Locke seconded the motion which carried unanimously.
- d. 33 Hanover Street
  - a) The eviction process has started for the tenant in Apartment D
  - b) Public Works personnel will check the exterior of the property to verify repairs have been completed as previously discussed at the May 21<sup>st</sup> Council Meeting.
- e. Discussion regarding Permitting and Blighted Property Issues – Solicitor Gabel will discuss with Kevin Hertzog, BCO of Dependable Code Construction Services to evaluate splitting up building permit applications to differentiate between new construction and construction for repairs.
- f. J Locke made a motion to Adopting Resolution 2025-21 Authorizing Purchase of Fair School Road Property and Signatories; M Shaver seconded the motion which carried unanimously.

Work Supervisor's Report

- a. There was a roof leak at 1 Manchester Street which was repaired by public works staff.
- b. S Bowers will attend Flagger Training designed to meet PennDOT Publication 408 requirements at Red Lion Borough on Wednesday October 1st at a cost is \$75.
- c. S Bowers stated that a quote to scratch coat Lester Court is being obtained from Shrewsbury Township; the work is anticipated to be done this year.
- d. Ryan Webb of 101 Pine Street stated that when there is heavy rain, the rain comes over the curb down to his front door and ends up flooding in his landing area and basement. Public works staff will build up the curbing with cold patch.
- e. A Cherry tree is split at the Glen Rock Park; public works staff will remove the tree, logs, limbs, and brush & debris.
- f. Mulch around the playground equipment should be replaced with mulch designed specifically for playgrounds.

Secretary's Report

- a. Disruptive Conduct Reports received
  - i. 33 Hanover Street Apt D – eviction process started as verified by Attorney Gabel
  - ii. 43 Manchester Street – the property owner verified that the tenants

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have vacated the property.

- b. M Shaver made a motion to sign the Winter Maintenance Services Agreement with PennDOT; J Siesko seconded the motion which carried unanimously.
- c. Krebs Park still has private vehicles parked on Borough Property; the Building & Property committee will meet to discuss.

**Treasurer's Report**

- a. J Siesko made a motion to authorize the payment of 2024 LST Taxes, \$3410.26, to GR EMS, Inc.; A Rombach seconded the motion which carried unanimously.
- b. Treasurer Merrick reported Glen Rock Recreation Board will receive \$15,000 for the reimbursement towards the Glen Rock Community Garden at the park (Open Space Grant).
- c. Treasurer Merrick reported Glen Rock Borough will receive \$10,522.50 for Krebs Park Site Development Master Plan (Open Space Grant).
- d. Treasurer Merrick reported Glen Rock Borough is required to obtain an appraisal of the Water Street Property/Krebs Park in order to receive \$7,500 Open Space Grant Funds. The Secretary is clarifying the date requirement of the valuation, and has reached out to an appraiser. The appraisal will cost between \$450 and \$950.

Michelle Klugh, ACO Report – no report

**Zoning Officer's Report**

- a. The Borough Secretary reports that a PA1Call was received earlier this year for a driveway extension at 47 Cottage Avenue. The Borough Secretary reached out to the home owner and emailed a permit which has not been filled out or returned to date. A copy of the permit will be printed and dropped off to the home owner.

**Mayor John Trout**

- a. Southern Regional Police Department needs to replace shields at a cost of \$25,000.
- b. Chief Boddington and Borough Council members have been driving Hayward Heights and mention that it is a very narrow section of roadway. Public Works will install new speed limit signage.

**Committee Reports**

- a. Beautification
  - a. Beautification Clean Up Day was Saturday, July 19, 2025.
  - b. The next project will be working on the garden across from the library.
  - c. Plantings will be done in September 2025.
- b. Building and Property
  - a. M Shaver made a motion to Adopt Resolution 2025-22 to officially dedicate the large Baseball field to Daniel Jesse Mays and the small Baseball field to Clifton Earl Heathcoate; the motion was seconded by J Siesko which carried unanimously.
- c. Ordinance - none
- d. Public Safety - none

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- e. Special Projects – Rollin Apgar
  - a. President R Apgar has set up a meeting to discuss America’s 250th celebration
- f. Strategic Planning – Fair School Road property – the project is moving forward as previously mentioned in the August 20, 2025 minutes.
- g. Personnel – all personnel should sign an annual handbook acknowledgement.
- h. Finance – none
  - a. A Rombach made a motion to approve payment of invoices from the General Fund over \$1000; J Siesko seconded the motion which carried unanimously.
    - i. CGA Law Firm \$2658.00
    - ii. Gettle Inc \$1121.00
    - iii. Hamilton & Musser \$3900.00
    - iv. JR Holley & Associates, Inc. \$3547.60
    - v. South Penn Code Consultants, LLC \$2020.00
  - b. Treasurer Merrick requested confirmation of the July 17, 2025 payment to JR Holley & Associates of \$3288.25, not \$2024.75 as previously reported; J Locke made a motion to approve the payment with A Rombach providing a second. The motion carried unanimously.
  - c. M Shaver made a motion to approve monthly journal entries and check lists; J Locke seconded the motion which carried unanimously.

Old Business

J Locke requested an update regarding the missing street sign from Walnut & Center Streets. S Bowers will search inventory and order new signs if necessary as well as perform installation.

President’s Report

President Apgar requested a post on Facebook to recruit a Junior Council person. Interested parties should send an email to the Borough Secretary.

Executive Session – Council entered into Executive Session at 8:57pm to discuss a personnel issue. Once the Council returned from Executive Session, the meeting was adjourned immediately.

Respectfully submitted,

Rebecca Magnani, Secretary