

# **GLEN ROCK BOROUGH COUNCIL**

## **September 17, 2025 Agenda**

### Call to Order

1. Consider approval of amended agenda
2. Announcements/Vacancies
  - a. GR Water & Sewer has one vacancy
  - b. Planning Commission has two vacancies
  - c. Consider appointing Karen Hoffmanner to Glen Rock Borough Council
3. Administer Oath of Office to new council member
4. Public Comment
5. Fire Chief & EMS
6. Engineer's Report
  - a. Update on Krebs Park
  - b. Update on Glen Rock Park Trail
  - c. Update on Glen Rock Mill Race
  - d. Update on Main Street Improvement Project
  - e. Update on Traffic Signal Project (ARLE grant)
  - f. Update GR Water & Sewer street cut permits
  - g. Update on Codorus Street Building Damage
  - h. Update on LSA Grants
7. Persons on Agenda
  - a. York County Library
8. Complaints
9. Consider Approval of August 20, 2025 Meeting minutes
10. New Business
11. Friends of Glen Rock Borough
12. GR Recreation Board Report
  - a. Consider accepting a proposal from Michael Hanley, Jr to update/repair the snack shack and bathroom at the Glen Rock Park for a total of \$15,360
13. Solicitor's Report
  - a. Action Against Owner of 133-135 Main Street
  - b. Agreement of Sale for Fair School Road Property
  - c. Discuss Permitting and Blighted Property Issues
  - d. Ordinance repealing Per Capita Tax
  - e. Junior Street Factory
14. Work Supervisor's Report
  - a. Road Salt Contract
15. Secretary's Report
  - a. Disruptive Conduct Reports received
    - i. 33 Hanover Street Apt D - tenant update
  - b. 43 Baltimore Street – pest control update
  - c. Consider authorizing the Secretary to sign the 2026 MMO Budget for TJA
  - d. Neuhaus'es Building Safe – bids received
  - e. Handicapped parking space application for 104 Hanover Street
  - f. New Rental License for 104 Hanover Street
  - g. Lester Court – development plans for Godfrey
  - h. Consider approval of the Klugh Animal Control Contract for 2026 for \$300
  - i. Consider Authorizing Advertisement of a Public Hearing Relating to

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Adoption of the Southern York County Regional Comprehensive Plan

### 16. Treasurer's Report

- a. Two outstanding animal permits for 2025
- b. Consider the transfer of \$15,000 from the General Fund to the Recreation Fund for the Open Space Community Garden Grant
- c. Glen Rock Borough received \$10,750 for Krebs Park Site Development Master Plan (Open Space Grant)
- d. Glen Rock Borough obtained an appraisal of the Water Street Property/Krebs Park in order to receive \$7,500 Open Space Grant Funds
- e. The Volunteer Fire Relief Association allocation
- f. Quickbooks/Positive Pay update/discussion – Council to consider implementing Positive Pay after checking account consolidations
- g. Consider adding the Assistant Treasurer as a check signer to all accounts
- h. Consider internal policy change for all checks to be signed by Council President and Vice-President with Treasurer/Assistant Treasurer as backup as needed
- i. Rental license – late fees assessed for 2 Water Street; 11 Main Street
- j. Consider authorizing the transfer of \$160,000 from reserve funds to General fund for settlement of Fair School Road property

### 17. Michelle Klugh, ACO Report

### 18. Zoning Officer's Report

- a. 47 Cottage Avenue – extend driveway – permit application emailed & copy given to S Bowers
- b. Tattoo shop on Main Street – no permits applied for
- c. 27 Hanover Street – shed placed on property without a permit

### 19. Mayor – John Trout

### 20. Committee Reports – discuss vacancies

- a. Beautification –
- b. Building and Property – Rollin Apgar
- c. Ordinance – Mike Shaver
- d. Public Safety – Sean O'Connor
- e. Special Projects – Rollin Apgar
  - i. America's 250<sup>th</sup>
- f. Strategic Planning – Rollin Apgar
- g. Personnel – Rollin Apgar
- h. Finance – Rollin Apgar
  - i. Consider approval payment of invoices over \$1000 using General Fund
  - ii. Consider approval of monthly Journal Entries and check lists
  - iii. Budget prep for 2026

### 21. Old Business

### 22. President's Report

- a. Junior Council Member

### 23. Public Comment

### 24. Executive Session

NEXT Council Meeting scheduled on October 15, 2025