

GLEN ROCK BOROUGH
Council Meeting
October 15, 2025

Present: Rollin Apgar, John Locke, Mike Shaver, Jason Siesko, Karen Hoffmanner (arrived at 7:04PM), Mayor Trout

Others Present: Courtney Buechler (arrived at 7:16PM), Esq., Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works

Zoom: Two online.

Visitors: Twelve in person.

The meeting was Called to Order at 7:01PM by President R Apgar with the pledge to the flag.

Benjamin Locke submitted a letter of interest to the Borough Secretary expressing interest in serving as a Junior Council Member. Mr. Locke introduced himself stating that he is a student at York County School of Technology studying carpentry and is interested in learning more about local government. M Shaver made a motion to appoint Benjamin Locke to be the Junior Council Member with Jason Siesko providing a second; the motion carried unanimously.

Announcements/Vacancies

- a. GR Water & Sewer has one vacancy
- b. Planning Commission has two vacancies

Fire Chief, EMS Reports, EMA Reports - none

Public Comment – none

Engineer's Report

- a. Update on Krebs Park – the property has been surveyed, marked, and pictures taken of the survey lines. Any further illegal dumping will be referred to Southern Regional Police.
- b. Update on Glen Rock Park Trail – no update provided.
- c. Update on Glen Rock Mill Race – Jason met with the Structural Engineer onsite; the Structural Engineer will document responsibilities of both parties.
- d. Update on Main Street Improvement Project – no update provided.
- e. Update on Traffic Signal Project (ARLE grant) – the ADA ramps on three corners of Main/Baltimore/Manchester/Hanover streets will start work the week of October 20th.

Persons on Agenda

- a. York County Library – the soft opening of the library will be later in October and the ribbon cutting grand opening will be November 15, 2025.
- b. Friends of the Library reported they have met their \$140,000 fundraising goal.

GLEN ROCK BOROUGH
Council Meeting
October 15, 2025

At 7:33pm the regular council meeting went into recess to hold the public hearing for the Regional Comprehensive Plan. There were no questions from the public so J Siesko made a motion to adopt Resolution 2025-23 adopting the Regional Comprehensive Plan; J Locke seconded the motion which carried unanimously.

At 7:34pm the public hearing ended and the regular council meeting resumed.

Complaints - none

Meeting Minutes

K Hoffmanner made a motion to approve September 17, 2025 Meeting minutes; the motion was seconded by J Locke and it carried unanimously.

New Business – J Locke spoke of concerns regarding increased water rates from Glen Rock Water & Sewer. All questions should be directed to the Water & Sewer company at (717) 235-2082 or attend the Authority meetings held on the second Wednesday of every month.

Friends of Glen Rock Borough – none.

GR Recreation Board

Public works reported there are items left on the ball fields. R Apgar will reach out to the baseball program.

Solicitor's Report

- a. 138 Park Avenue will be going to the Sherrif's sale in February 2026.
- b. The Agreement of Sale for Fair School Road Property went to settlement on September 30, 2025.
- c. J Locke made a motion to adopt Ordinance 530 amending Chapter 2, Part 1 removing the requirement to obtain a permit for chickens; K Hoffmanner seconded the motion which carried unanimously.
- d. K Hoffmanner made a motion to adopt Ordinance 531 renaming 224 North Walnut Street to 224 Walnut Street; J Siesko seconded the motion which carried unanimously.
- e. K Hoffmanner made a motion to adopt Ordinance 532 repealing the Per Capita tax; J Locke seconded the motion which carried unanimously.
- f. M Shaver made a motion to advertise the Ordinance to require Bonding for Repeated Permit Applications; K Hoffmanner seconded the motion which carried unanimously.

Work Supervisor's Report

- a. Items have been removed from Krebs Park and it appears that more garbage has been dumped in the park. Orange fencing will be placed on the perimeter to discourage/prevent dumping.
- b. Leaf pickup dates will be determined at a later date and will be advertised

GLEN ROCK BOROUGH
Council Meeting
October 15, 2025

on the Borough's Facebook page and website.

- c. The tractor is having issues with the clutch and it is not worth repairing. Two quotes were received for new tractors and this item will be placed on the November agenda.

Secretary's Report

- a. Ryan Godfrey is inquiring about the status of the Lester Court development plans. The solicitor and engineer have discussed and the solicitor will finalize when he returns from vacation.
- b. K Hoffmanner made a motion to accept signing the SPCA contract for \$1803 for 2026; J Siesko seconded the motion which carried unanimously.
- c. The Historical Society would like to access the borough's internet/wifi and will investigate hardware/software requirements for extension.
- d. M Shaver made a motion to provide a sixty-day notice to Dependable Code Construction Services and utilize BCO/inspection services provided by PA Municipal Code Alliance; K Hoffmanner seconded the motion which carried unanimously.
- e. K Hoffmanner made a motion to adopt Resolution 2025-24 – Waiver of Compensation for Borough Council members; J Locke seconded the motion which carried unanimously.
- f. J Locke made a motion to adopt Resolution 2025-25 – appointing Jason Siesko to Borough council; K Hoffmanner seconded the motion which carried unanimously.
- g. J Siesko made a motion to adopt Resolution 2025-26 – appointing K Hoffmanner to Borough council; M Shaver seconded the motion which carried unanimously.

Treasurer's Report

- a. J Locke made a motion to transfer \$20,000 from the Rental Fund to the General Fund for budgeted expenses; J Seisko seconded the motion which carried unanimously.
- b. Uninspected rental properties
 - a. M Shaver made a motion to send revocation letters to rental property owners who have failed to have the properties inspected; K Hoffmanner seconded the motion which carried unanimously.
 - b. Notification was received on October 15, 2025 that South Penn Code Consultants revoked the inspection for 33 Hanover Street as the exterior work has not been completed as the owners had originally stated at the May 21, 2025 Borough Council Meeting. SPCC has sent a letter to the property owners. M Shaver made a motion to reinstate the fees which were waived at the May 21, 2025 meeting if the work has not been completed within 60 days; J Locke seconded the motion which carried unanimously.
- c. The Treasurer/Assistant Treasurer is investing software for property management/rental tracking.

GLEN ROCK BOROUGH
Council Meeting
October 15, 2025

Michelle Klugh, ACO Report – no report

Zoning Officer's Report

- a. 47 Cottage Avenue – extend driveway – permit application emailed & copy given to S Bowers
- b. No permits have been applied for the building (for Use & Occupancy) or zoning for the Tattoo shop on Main Street. A letter was sent to the business owners from South Penn Code Consultants with a ten day deadline to comply; SPCC nor the Borough office has received a response. M Shaver made a motion to have Zoning or BCO send a cease & desist notification with any immediate applicable penalties imposed; J Locke seconded the motion which carried unanimously.
- c. 27 Hanover Street shed placed on property without a valid, approved permit and has referred the issue to the Zoning Officer. SPCC notified the property owner and has not received a response within the ten day deadline. M Shaver made a motion to authorize the Solicitor to take immediate action; J Siesko seconded the motion which carried unanimously.

Mayor John Trout – Southern York Regional Police are working on their budget.

Committee Reports

- a. Beautification
 - a. Beautification Clean Up Day will be October 18, 2025 and November 8, 2025.
- b. Building and Property - none
- c. Ordinance – M Shaver inquired if it is possible to ban specific persons from renting in Glen Rock Borough based on Disruptive Conduct Reports; the solicitor will investigate.
- d. Public Safety - none
- e. Special Projects – Rollin Apgar
 - a. President R Apgar reports he is working with various community members to sell shirts/mugs/hats and create events to celebrate and commemorate America's 250th celebration.
- f. Strategic Planning – P
- g. Personnel – a personnel issue will be discussed during executive session
- h. Finance
 - a. M Shaver made a motion to approve payment of invoices from the General Fund over \$1000; K Hoffmann seconded the motion which carried unanimously.

Arthur's Friends	\$ 30,000.00
JR Holley & Associates, Inc.	\$ 1,946.50
HRG, Inc.	\$ 29,492.09
Quinn's Repair & Fabrication	\$ 1,386.62
South Penn Code Consultants, LLC	\$ 1,190.78

GLEN ROCK BOROUGH
Council Meeting
October 15, 2025

Southern Reg. Police Commission \$ 78,517.50

- b. J Locke made a motion to approve monthly journal entries and check lists;
J Siesko seconded the motion which carried unanimously.

Old Business - none

President's Report - none

Executive Session – Council entered into Executive Session at 9:18pm to discuss a personnel issue. Once the Council returned from Executive Session at 10:01, the meeting was adjourned immediately by motion from M Shaver.

Respectfully submitted,

Rebecca Magnani, Secretary