

**AGENDA**  
**GLEN ROCK BOROUGH COUNCIL**  
**ORGANIZATIONAL MEETING**

**January 5, 2026**

1. Call to Order by Mayor M Siesko
2. Pledge of Allegiance
3. Administration of Oath of Office
  - a. Borough Council (4 Year Terms)
    - i. Karen Hoffmanner
    - ii. Amanda Rombach
    - iii. Jason Siesko
4. Consider Election of Officers
  - a. President
  - b. Vice-President
  - c. Chair Pro Tem
5. Public Comment
6. Other Business
  - a. Consider approval of the following Appointments:
    - i. Secretary/Assistant Treasurer – Rebecca Magnani
    - ii. Treasurer/Assistant Secretary – Ann Merrick
    - iii. Open Records Officer – Rebecca Magnani
    - iv. Work Supervisor – Ronald McCullough
    - v. Highway Worker – Steven Bowers
    - vi. Solicitor – Evan Gabel, CGA Law Firm
    - vii. Engineer – Jason Brenneman, James R. Holley & Associates, Inc.
    - viii. Sewage Enforcement Officer/Zoning Officer – South Penn Code Consultants LLC
    - ix. Building Code Official – Pennsylvania Municipal Code Alliance
    - x. Seasonal Maintenance Help
  - b. Consider adoption of the following Borough Policies:
    - i. Treasurer's and Assistant Treasurer's Bond
    - ii. Elected Official's Bond
    - iii. Designation of Insurance Carriers
    - iv. Designation of Orrstown Bank for all of Borough Accounts
    - v. Requirement of two signatures on all checks
    - vi. Payment of invoices up to \$1000
    - vii. Establishment of Council Meeting dates/times
    - viii. Designation of YATB as collection agency for delinquent Per Capita and Local Services Taxes
    - ix. Adoption of Res 2026-1 for participation and voting by telecommunications device

- x. Adoption of Res 2026-2 for waiver of compensation by The Mayor
- xi. Adoption of Res 2026-3 for waiver of compensation by Borough Council Members
- xii. Adoption of Res 2026-4, the Fee Schedule for Subdivision and Land Development Plans, Reviews, and Miscellaneous Borough Fees
- xiii. Adoption of other fee Resolutions, Res 2026-5, Res 2026-6, and Res 2026-7
- xiv. Adoption of South Penn Code Consultants LLC fee schedule
- xv. Adoption of Pennsylvania Municipal Code Alliance fee schedule
- xvi. Adoption of Res 2026-8, authorizing work supervisor to issue parking tickets for street sweeping and winter storm emergency route violations
- xvii. Adoption of Res 2026-9 appointing Rebecca Magnani as Open Records Officer

7. Consider the Appointment of the following Committees/Liaisons

a. Committees:

- i. Building and Property
- ii. Ordinance
- iii. Public Safety
- iv. Special Projects
- v. Finance
- vi. Personnel

b. Liaisons:

- i. Hufnagel Public Library
- ii. GR Recreation Board
- iii. GR Water & Sewer Authority
- iv. SCEMA
  - 1. Representative - L. James Merrick
  - 2. Alternate
- v. GRB Vacancy Board
  - 1. Appoint Registered Elector – L. James Merrick
- vi. Appoint Jennifer Webb as the Borough's Rep to the York Adams Tax Bureau (YATB)
- vii. Appoint Council President as the Borough's Alternate Rep to YATB
- viii. Appoint Jennifer Webb as the Tax Collection Committee (TCC) Rep  
 Appoint Council President as the TCC Alternate Rep  
*(YATB and TCC meetings are held quarterly, the last Monday in Jan, Apr, July and Oct. TCC meetings start at 6pm and is followed by the YATB Board at 6:30pm. There must be a quorum of all members to conduct business. YATB oversees all the activity of the Bureau; TCC Board sets the bond amount and approves audits and annual reporting to DCED.)*
- ix. Southern Regional Planning Commission
  - 1. Representative
  - 2. Alternate

- x. York County Storm Water Consortium
  - 1. Representative (James R. Holley & Associates)
  - 2. Alternate Representative (James R. Holley & Associates)
- 8. Public Comment
- 9. Energywise Property Solutions (33 Hanover & 27 Hanover)
- 10. Consider Executive Session (as needed)
- 11. Adjournment

NEXT Council Meeting is January 21, 2026, 7:00PM, 1 Manchester Street