

**GLEN ROCK BOROUGH**  
**Council Organizational Meeting**  
**January 5, 2026**

Present: Rollin Apgar, Amanda Rombach, John Locke, Mike Shaver, Jason Siesko, Karen Hoffmanner, Mayor Siesko

Others Present: Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works

Zoom: None online

Visitors: One in person.

Rebecca Magnani, as a Notary, administered the Oath of Office for Council Members Karen Hoffmanner, Amanda Rombach, and Jason Siesko.

Election of Officers

- a. J Siesko nominated Rollin Apgar for Council President, and the council voted as follows: yay – A Rombach, J Siesko, K Hoffmanner, J Locke, M Shaver; nay – R Apgar; the nomination was approved.
- b. M Shaver nominated Amanda Rombach for Council Vice-President, and the council approved the nomination unanimously.
- c. K Hoffmanner nominated M Shaver for Chair Pro Tem, and the council approved the nomination unanimously.

Public Comment

Jennifer Webb introduced herself as the incoming Tax Collector for Glen Rock Borough.

Other Business

1. K Hoffmanner made a motion to approve the following appointments which was seconded by A Rombach and carried unanimously:
  - a. Secretary/Assistant Treasurer – Rebecca Magnani
  - b. Treasurer/Assistant Secretary – Ann Merrick
  - c. Open Records Officer – Rebecca Magnani
  - d. Work Supervisor – Ronald McCullough
  - e. Highway Worker – Steven Bowers
  - f. Solicitor – Evan Gabel, CGA Law Firm
  - g. Engineer – Jason Brenneman, James R. Holley & Associates, Inc.
  - h. Sewage Enforcement Officer/Zoning Officer – South Penn Code Consultants LLC
  - i. Building Code Official – Pennsylvania Municipal Code Alliance
  - j. Seasonal Maintenance Help
2. Adoption of Borough Policies
  - a. M Shaver made a motion to approve the Treasurer’s and Assistant Treasurer’s Bond; K Hoffmanner seconded the motion which carried unanimously

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- b. M Shaver made a motion to approve the Elected Official's Bond; J Locke seconded the motion which carried unanimously
- c. A Rombach made a motion to approve the Designation of Insurance Carriers; K Hoffmanner seconded the motion which carried unanimously
- d. J Locke made a motion to approve the Designation of Orrstown Bank for all of Borough Accounts; A Rombach seconded the motion which carried unanimously
- e. M Shaver made a motion to approve the Requirement of two signatures on all checks; A Rombach seconded the motion which carried unanimously
- f. J Locke made a motion to approve the Payment of invoices up to \$1000; K Hoffmanner seconded the motion which carried unanimously
- g. M Shaver made a motion to approve the Establishment of Council Meeting dates/times; A Rombach seconded the motion which carried unanimously
- h. A Rombach made a motion to approve the Designation of YATB as collection agency for delinquent Per Capita and Local Services Taxes; K Hoffmanner seconded the motion which carried unanimously
- i. A Rombach made a motion to adopt Resolution 2026-1 for participation and voting by telecommunications device; K Hoffmanner seconded the motion which carried unanimously
- j. A Rombach made a motion to adopt Resolution 2026-2 for waiver of compensation by The Mayor; K Hoffmanner seconded the motion which carried unanimously
- k. J Locke made a motion to adopt Resolution 2026-3 for waiver of compensation by Borough Council Members; K Hoffmanner seconded the motion which carried unanimously
- l. A Rombach made a motion to adopt Resolution 2026-4, the Fee Schedule for Subdivision and Land Development Plans, Reviews, and Miscellaneous Borough Fees; K Hoffmanner seconded the motion which carried unanimously
- m. K Hoffmanner made a motion to adopt Resolutions 2026-5, 2026-6, and 2026-7; J Locke seconded the motion which carried unanimously
- n. A Rombach made a motion to adopt South Penn Code Consultants LLC fee schedule; K Hoffmanner seconded the motion which carried unanimously
- o. K Hoffmanner made a motion to adopt Pennsylvania Municipal Code Alliance fee schedule; A Rombach seconded the motion which carried unanimously
- p. J Locke made a motion to adopt Resolution 2026-8, authorizing work supervisor to issue parking tickets for street sweeping and winter storm emergency route violations; K Hoffmanner seconded the motion which carried unanimously

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- q. K Hoffmanner made a motion to adopt Resolution 2026-9 appointing Rebecca Magnani as Open Records Officer; A Rombach seconded the motion which carried unanimously
- 3. Consider the appointment of the following Committees/Liaisons:
  - a. Committees
    - i. Building and Property – Karen Hoffmanner – Chair, Rollin Apgar, Chad McCullough
    - ii. Ordinance – Mike Shaver – Chair, John Locke, Amanda Rombach
    - iii. Public Safety – Mayor Michelle Siesko – Chair, John Locke, Karen Hoffmanner
    - iv. Special Projects – Jason Siesko – Chair, Karen Hoffmanner, Amanda Rombach
    - v. Finance – Rollin Apgar – Chair, Jason Siesko, John Locke
    - vi. Personnel – Rollin Apgar – Chair, Amanda Rombach, Jason Siesko
    - vii. Strategic Planning – Mike Shaver – Chair, Karen Hoffmanner, Jason Siesko
    - viii. Beautification – Karen Hoffmanner – Chair, John Locke, Mayor Michelle Siesko
  - b. Liasons:
    - i. Hufnagel Public Library – Mayor Michelle Siesko
    - ii. GR Recreation Board – Amanda Rombach
    - iii. GR Water & Sewer Authority – Karen Hoffmanner
    - iv. SCEMA
      - 1. Representative - L. James Merrick
      - 2. Alternate – M Shaver will reach out to the Fire Company to seek an alternate
    - v. M Shaver made a motion to Appoint Registered Elector L. James Merrick to the Vacancy Board; Karen Hoffmanner seconded the motion which carried unanimously
    - vi. J Locke made a motion to appoint Jennifer Webb as the Borough’s Rep to the York Adams Tax Bureau (YATB); K Hoffmanner seconded the motion which carried unanimously
    - vii. A Rombach made a motion to Appoint Council President as the Borough’s Alternate Rep to YATB; K Hoffmanner seconded the motion which carried unanimously
    - viii. J Siesko made a motion to Appoint Jennifer Webb as the Tax Collection Committee (TCC) Rep and Appoint Council President as the TCC Alternate Rep; K Hoffmanner seconded the motion which carried unanimously
    - ix. Southern Regional Planning Commission
      - 1. Representative – Jason Siesko
      - 2. Alternate – Karen Hoffmanner

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- x. M Shaver made a motion to appoint James R. Holley & Associates as the Representative and Alternate Representative to the York County Storm Water Consortium; A Rombach seconded the motion which carried unanimously
- 4. Public Comment - none
- 5. Energywise Property Solutions (33 Hanover & 27 Hanover) – the Borough Secretary verified that 33 Hanover Street had been inspected and the inspection passed and that the shed had been removed from 27 Hanover Street. Borough Council members upheld their decision from December 2025 to waive fees (Revocation, Penalty, and Reinstatement) associated with the Revocation of Rental License except for the Reinspection fee of \$77. Attorney Blake said that a check would be issued and forwarded to the Borough right away.
- 6. Consider Executive Session - none
- 7. A Rombach made a motion to adjourn at 8:00PM.

NEXT Council Meeting is January 21, 2026, 7:00PM, 1 Manchester Street

Respectfully submitted,

Rebecca Magnani, Secretary