

GLEN ROCK BOROUGH
Council Meeting
January 21, 2026

Present: Rollin Apgar, Amanda Rombach, John Locke, Mike Shaver, Jason Siesko, Karen Hoffmann, Mayor Michelle Siesko

Others Present: Evan Gabel, Esq., Jason Brenneman (arrived 7:14pm), Engineer, Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works

Zoom: Two online.

Visitors: Eleven in person.

The meeting was Called to Order at 7:00PM by President R Apgar with the pledge to the flag.

Amended agenda – Not applicable

Announcements & Vacancies

1. The Glen Rock Water & Sewer Authority has two vacancies
2. The Glen Rock Planning Commission has two vacancies

Public Comment

Kayla Booth and Leo Sinkovitz spoke of ongoing frustrations regarding dogs at 140 Hanover Street and a vehicle which rarely moves parked along Hanover Street. The Borough Secretary will forward updated pictures of the vehicle to Chief Boddington.

Fire chief & EMS reports: none

EMA – Stan Walters reported that caroling went well. He stated that he is always available to answer any questions and mentioned training coming in February. The Borough Secretary will forward information to Council Members.

Engineer's Report

1. Update on Main Street Pedestrian Safety Improvement Project – HRG provided preliminary public notification documents for review. There will be three 34" x 44" plans to be physically displayed for approximately one month at the library and added to our website and Facebook pages. HRG will also notify Shrewsbury Township and Codorus Township as well as reach out to Main Street Market, The Glen Rock Mill Inn, Wetzels, and Geiple-Predicce.
2. Update on ARLE Grant (Traffic Signal Project) – This project should be completed in a few weeks and we should expect final payment to be submitted for consideration in February.
3. Update on Glen Rock Mill Race – no updates
4. Update on Krebs Park – no updates
5. Update on Glen Rock Park Trail – no updates
6. Update on Hanover Street inlets – no updates

Persons on Agenda

1. Ellen Helfrich & Blake Beres from YCL – Ellen introduced Blake as the new Library Manager for the Hufnagel Library

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Executive Session – Borough Council went into Executive Session to discuss personnel matters at 8:04pm and returned at 8:11pm.

Unresolved Complaints

1. M. Shaver made a motion to authorize the Solicitor to send the unresolved Notice of Violation for 4 Argyle Avenue to the District Magistrate; A. Rombach seconded the motion which carried unanimously.
2. M. Shaver made a motion to authorize the Solicitor to send the unresolved Notice of Violation for 37 Manchester Street to the District Magistrate; J. Siesko seconded the motion which carried unanimously.
3. M. Shaver made a motion to authorize the Solicitor to send the unresolved Notice of Violation for the property on Enterprise Street to the District Magistrate; K. Hoffmann seconded the motion which carried unanimously.
 - a. M. Shaver made a motion to authorize the Engineer to document structural deficiencies at the property on Enterprise Street; K. Hoffmann seconded the motion which carried unanimously.
4. 35 Junior Street – the solicitor is still working on this

Amanda Rombach left at 8:26pm

Meeting Minutes – M. Shaver made a motion to approve the December 17, 2025 and January 5, 2026 meeting minutes; J. Siesko seconded the motion which carried unanimously.

New Business - none

Friends of Glen Rock Borough - none

GR Recreation Board - none

Solicitor's Report

- a. 133-135 Main Street – as mentioned under the Unresolved Complaints section, we are waiting on service as the owner is a Maryland resident.
- b. 138 Park Avenue – payment in full has been received and the sheriff's sale has been cancelled.
- c. Lawrence/Simmons payment plan – multiple attempts by multiple people have been made to reach the owners which have been unsuccessful; M. Shaver made a motion for the solicitor to send a letter advising Lawrence & Simmons that if issues are not resolved within 15 days, then it will be turned over to the District Magistrate; J. Locke seconded the motion which carried unanimously.
- d. Lester Court update – the solicitor sent a letter and is awaiting a response.

Secretary's Report

- a. Animal control – the Borough Secretary has discussed animal control issues

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with various resources including the Borough's ACO, Michelle Klugh, the State Dog Warden for York County, Will Clark, Chief Boddington of Southern Regional Police, Senator Kristin Phillips-Hill, along with other municipal administrators in York County. Glen Rock Borough is contracted with the SPCA who has had a Humane Officer on staff until April of 2025; the position has been vacant since then.

- b. J. Locke made a motion to accept the resignation from Ronald McCullough; M. Shaver seconded the motion which carried unanimously.
- c. Update contact lists for the vacant Public Works position – many have been updated already to point to the Borough Secretary or one (or both) of the public works employees or the Council President.
- d. M. Shaver made a motion to appoint Ryan Webb as the SCEMA alternate representative; J. Siesko seconded the motion which carried unanimously
- e. J. Locke made a motion for the Borough Secretary to sign the 2026 Traffic Signal Maintenance Proposal from CM High; M. Shaver seconded the motion which carried unanimously.
- f. M. Shaver made a motion to approve the fire police to assist with Dallastown Borough events; K. Hoffmanner seconded the motion which carried unanimously
- g. M. Shaver made a motion to approve the volunteers who participate in the Service Credit program from GR Hose & Ladder and GR EMS to refund real estate taxes to applicable volunteer applicants; K. Hoffmanner seconded the motion which carried unanimously.

Treasurer's Report

Quickbooks updates – the consolidation of the Quickbooks accounts from separate accounts into one Quickbooks account is in process.

Michelle Klugh, ACO Report – no report

Junior Council Member – B. Locke – inquired about the process regarding nuisances if visible or on the inside of a residence. If a nuisance is reported in the interior of a property, a search warrant is required.

Zoning Officer's Report – no report

Mayor – Michelle Siesko – no report

Committee Reports

- a. Beautification – Beautification committee Christmas decorations have been taken down and they are just waiting for spring
- b. Building and Property
 - a. Library sign – discussed by Blake Beres from YCL – they are installing a small sign on the interior door of the library; no permit will be necessary.
 - b. Krebs Park – there continue to be issues with people parking at Krebs park
 - c. Maintenance facilities – M. Shaver made a motion to approve the engineer meet with public works staff (Steve Bowers) and the Building & Property Committee to discuss requirements for the future maintenance building; J.

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Locke seconded the motion which carried unanimously.

- c. Ordinance – none
- d. Public Safety – the Mayor may want to attend SRPD meetings and coordinate communication with Chief Boddington.
- e. Special Projects – none
- f. Strategic Planning – to include the new public works facility
- g. Personnel
 - a. Employee Handbook update – the Personnel Committee will discuss and make updates to the Employee Handbook
 - b. FTE Public Works position – J. Locke made a motion to allow the Personnel Committee to make a job offer as long as two out of the three members agreed to an interviewee for the full time Work Supervisor position; K. Hoffmanner seconded the motion which carried unanimously.
- h. Finance – Rollin Apgar
 - a. K. Hoffmanner made a motion to approve payment of invoices from the General Fund over \$1000; J. Siesko seconded the motion which carried unanimously.
 - i. CGA Law \$3430.96
 - ii. JL Engineering \$1500.00
 - iii. HRG \$7037.25
 - b. J. Siesko made a motion to approve monthly journal entries and check lists; K. Hoffmanner seconded the motion which carried unanimously.

Old Business – none

President’s Report – President Apgar reported that he would like to start planning stream clean up next month. Since the new, rare signal light has been installed, President Apgar would like a thank you letter sent to the person who donated it, along with a picture. There was a discussion regarding York Housing Authority rental units which are not currently being registered/licensed/inspected. M. Shaver made a motion for the Solicitor to draft a letter that these units are not exempt from the Glen Rock Borough ordinance requirements. K. Hoffmanner seconded the motion which carried unanimously. The Borough Secretary will be prepared to update the Snow Emergency plan for a potential snow storm. The parking rules and on street parking ordinances will be revisited at a later date.

Public Comment - none

Executive Session – none

M. Shaver made a motion to adjourn the meeting at 9:45pm.

Respectfully submitted,

Rebecca Magnani, Secretary