

**GLEN ROCK BOROUGH**  
**Council Meeting**  
**February 18, 2026**

Present: Rollin Apgar, Amanda Rombach, John Locke, Mike Shaver, Karen Hoffmann

Others Present: Evan Gabel, Esq., Jason Brenneman (arrived 7:05pm), Engineer, Becky Magnani, Secretary, Ann Merrick, Treasurer, Michelle Klugh, Animal Control Officer

Zoom: Three online.

Visitors: Twenty in person.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Amended agenda – M. Shaver made a motion for the agenda to be amended to add the Treasurer’s request to transfer \$44,000 from the Money Market fund to the General Fund for budgeted expenses; K. Hoffmann seconded the motion which carried unanimously.

Announcements & Vacancies

1. The Glen Rock Water & Sewer Authority has two vacancies
2. The Glen Rock Planning Commission has two vacancies

Public Comment - none

Fire chief & EMS reports: none

Engineer’s Report

- a. Update on ARLE Grant (Traffic Signal Project) – there are a few items remaining.
  - i. M. Shaver made a motion to approve payment to CM High in the amount of \$96,765.30; K. Hoffmann seconded the motion which carried unanimously.
  - ii. M. Shaver made a motion to approve Change Order #1 in the amount of \$5,793.19 (to be part of the final payout); A. Rombach seconded the motion which carried unanimously.
- b. DDR Real Estate & Prueitt Subdivision Plan – Glen Rock Planning Commission recommends conditional plan approval as follows:
  1. S.302.2.A.2 – plan scale
  2. S.302.2.A.11 – showing location of water, sewer, and storm sewer
  3. S.302.2.B.1 – Water and sewer feasibility study
  4. S.704.7 – Street trees
  - ii. M. Shaver made a motion to conditionally approve the plan subject to comments in the review letter dated February 3, 2026

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from JR Holley, also noting that Engineering review fees will be passed through to DDR Real Estate. K. Hoffmanner seconded the motion which carried unanimously.

- iii. Main Street Pedestrian - the Borough Secretary will notify public that the Main St (SR 0216) Pedestrian Safety Improvements Project plans will be displayed for review and comment at the library starting on March 9 through April 103; information to be posted on Facebook and website. Any comments will be tallied by HRG.

**Persons on Agenda**

1. Kathy Heisler spoke about the fire on Hanover Street last month and dogs getting loose because of the damaged fence. Mrs. Heisler said that the SPCA had posted the Humane Officer vacancy. Mrs. Heisler also wanted to thank Glen Rock Hose and Ladder for responding in adverse weather conditions.
2. Glen Yerkes of Hanover Street (where the fire occurred) said that the Fire Marshal could not tell how the fire started. Mr. Yerkes said the he sustained third degree burns and lost two puppies in the fire.
3. Michelle Klugh, Animal Control Officer for Glen Rock Borough stated she had found homes for some puppies from Mr. Yerkes. Ms. Klugh also stated that animal abuse and neglect cases are handled through an Animal Human Officer – which as mentioned above is a function of the York County SPCA.
4. Delvin Border of Cottage Avenue commended the work of Glen Rock Hose and Ladder during the fire on Hanover Street last month. Mr. Border lives in a house which sustained damage during the fire and commented how hard the crew worked to secure his home.

Executive Session – Borough Council went into Executive Session to discuss personnel matters at 7:06pm and returned at 7:30pm.

**Unresolved Complaints**

1. 81 Manchester Street – zoning permit application received on February 18, 2026.

Meeting Minutes – A. Rombach made a motion to approve the January 21 2026 meeting minutes; K Hoffmanner seconded the motion which carried unanimously.

New Business - none

Friends of Glen Rock Borough - none

GR Recreation Board – A. Rombach reported:

1. As part of the America 250 Celebration, the Rec Board wants to have a parade on May 24<sup>th</sup>. The Borough Secretary will reach out to neighboring municipalities to discuss the workflow of planning a parade as well as permitting.
2. The 2026 Community Survey is live.
3. Fundraising initiatives include “Flag My Yard”

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4. Summer Playground Program registration is now open.
5. Seasonal/Special events include:
  - a. Inclusive Egg Hunt – March 15 at 11:00 AM
  - b. Playdate with the Easter Bunny – March 17
  - c. Memorial Day Parade – May 24
  - d. Glen Rock Summer Music Series – Second Sunday (May–August), 5:00–6:00 PM
  - e. Summer Block Party – July 3 at 6:00 PM
  - f. National Night Out – August 4
  - g. Fall Fest – September 26, 10:00 AM–1:00 PM
  - h. Trick or Treat Trail – October 31, 6:00–8:00 PM
  - i. York County 2nd Annual Kids Thanksgiving Balloon Parade – November 25 at 10:00 AM
  - j. Town Tree Lighting – November 29, 6:30–8:00 PM
  - k. Christmas in Glen Rock – December 5-6

**Solicitor's Report**

- a. Action against owner of 133-135 Main Street – working on service as the owner is a Maryland resident
- b. Taxation issue – Evan is continuing to follow up on the York City Housing Authority properties that do not pay taxes.
- c. Action against 4 Argyle Avenue – filed with District Magistrate.
- d. Action against 37 Manchester Street – filed with District Magistrate.
- e. Action against Enterprise Street Property – filed with District Magistrate.
- f. 35 Junior Street – a letter was sent to the owners with an action deadline of February 27, 2026. It was reported that the building is unsecured.
- g. Action against 10 Junior Street -filed with District Magistrate.
- h. Employee Handbook – Evan is reviewing/updating.

Work Supervisor's Report – the position is still currently vacant. J. Locke made a motion for the personnel committee to update the job description, set the hourly rate, and advertise the position; K. Hoffmanner seconded the motion which carried unanimously.

M. Shaver found older plastic signal lights and a compressor in storage that are not being used. K. Hoffmanner made a motion for the signal lights and compressor to be sold/auctioned; A. Rombach seconded the motion which carried unanimously.

**Secretary's Report**

- a. M Shaver made a motion to authorize the Glen Rock Fire Police to assist with events including the Memorial Day parade, Susquehannock High School Graduation, July 3<sup>rd</sup> celebration, Arts & Brew Fest, Tree Lighting, and the Glen Rock Carolers; K Hoffmanner seconded the motion which carried unanimously.
- b. A. Rombach made a motion to authorize Supplementation Update #7 for codification of Borough Code for an estimate range of \$938 to \$1220; K.

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Hoffmanner seconded the motion which carried unanimously.

- c. 11 Main Street Update – Pennsylvania Municipal Code Alliance will be forwarding a letter regarding the Use & Occupancy and Building permits.

**Treasurer's Report**

- a. J. Locke made a motion to transfer of \$17,238.94 (or balance) from Rental Fund to General Fund to close out the separate company; A. Rombach seconded the motion which carried unanimously.
- b. M. Shaver made a motion to transfer of \$65,796.40 (or balance) from Recreation Fund to General Fund to close out the separate company; K. Hoffmanner seconded the motion which carried unanimously.
- c. A. Rombach made a motion to transfer of \$2708.74 from Liquid Fuels Fund to General Fund to accurately record the 2024-2025 Severe Weather Deposit from Penn DOT in October, 2025; K. Hoffmanner seconded the motion which carried unanimously.
- d. J. Locke made a motion to authorize the Treasurer to submit written request to Thomas J. Anderson & Assoc requesting the distribution of excess Municipal Contribution of \$2323.71 for Municipal Pension Plan; A. Rombach seconded the motion which carried unanimously.
- e. A. Rombach made a motion to authorize the Treasurer to transfer \$44,000 from the Money Market account to the General Fund for budgeted expenses; J. Locke seconded the motion which carried unanimously.

Michelle Klugh, ACO Report – report made under Public Comment

Junior Council Member – B Locke – none

Zoning Officer's Report – no report

Mayor – Michelle Siesko – no report

**Committee Reports**

- a. Beautification – Earth Day is April 18. The Beautification Committee meets the third Saturday of the month March through December from 9am to noon (meeting at the Library). The first clean up day will be March 21 and will focus on trimming trees along the Codorus Creek.
- b. Building and Property
  - a. Maintenance facilities – the Building and Property Committee will meet with public works staff to discuss needs for the new facility.
- c. Ordinance – SRPD reports they can no longer chalk tires. The committee is discussing the possibility of un-adopting several streets which are not being used by the general public.
- d. Public Safety – none
- e. Special Projects – none
- f. Strategic Planning – will schedule meeting to discuss requirements for the new public works facility on Fair School Road.
- g. Personnel - none
- h. Finance – Rollin Apgar

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- a. K. Hoffmanner made a motion to approve payment of invoices from the General Fund over \$1000; A. Rombach seconded the motion which carried unanimously.
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|--------------------------------|-------------|
| i. CGA Law                     | \$2883.00   |
| ii. Gettle Inc                 | \$1700.00   |
| iii. Hamilton & Musser         | \$5000.00   |
| iv. Keller-Brown Ins           | \$1250.00   |
| v. Southern Reg Police (Jan)   | \$27,481.17 |
| vi. Southern Reg Police (Feb)  | \$27,481.17 |
| vii. Southern Reg Police (Mar) | \$27,481.17 |
- b. M. Shaver made a motion to approve monthly journal entries and check lists; K. Hoffmanner seconded the motion which carried unanimously.

Old Business – none

President’s Report – President Apgar requested if Council Members see issues in the community to file complaints with the Borough Secretary proactively.

Public Comment – Nabil Abdulhay followed up regarding the traffic study on Hayward Heights; President Apgar stated that York County no longer performs the studies.

Executive Session – none

M. Shaver made a motion to adjourn the meeting at 9:33pm.

Respectfully submitted,

Rebecca Magnani, Secretary