

**GLEN ROCK BOROUGH**  
**Council Meeting**  
**March 18, 2026**

Present: Rollin Apgar, Amanda Rombach, John Locke, Mike Shaver, Karen Hoffmanner, Jason Siesko

Others Present: Evan Gabel, Esq., Jason Brenneman (arrived 7:05pm), Engineer, Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works, Mayor Michelle Siesko, Benjamin Locke, Junior Council Member

Zoom: Three online.

Visitors: Fourteen in person.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Amended agenda –

J. Locke made a motion for the agenda to be amended as follows:

1. Add under Treasurer’s Report – Consider approving 2025 DCED Audit
2. Add under Secretary’s Report – Consider approving Fire Police Requests from Shrewsbury Borough and Fawn Grove Borough
3. Under Engineer’s Report – Consider authorizing Jason Brenneman to attend the Zoning Hearing Board on March 26

M. Shaver seconded the motion which carried unanimously.

Announcements & Vacancies

1. The Glen Rock Water & Sewer Authority has two vacancies
2. The Glen Rock Planning Commission has two vacancies

Public Comment – Doug Young of Rexwood Drive expressed his displeasure at the increase in Fire/EMS taxes in FY 2025 and the increase of real estate taxes in FY 2026. President Apgar listened to Mr. Young’s concerns and stated that real estate taxes had not increased since 2009 and were necessary to balance the budget. Mr. Young stated that he felt there was no communication given to the residents regarding the increases. President Apgar responded that meeting agendas have been published on the Borough’s website and Facebook page, and that Mr. Young is welcome to attend council meetings as advertised. During the discussion, it was mentioned that Mr. Young was a former Borough Council President. Mr. Young stated he would rejoin council but only to sit in President Apgar’s seat. At 7:23pm, President Apgar announced his resignation from Glen Rock Borough Council effective immediately; he then took a seat in the audience and stayed for the remainder of the meeting. Mr. Young exited the room immediately.

Fire chief report: Chief Cody Stiffler reported statistics from fire calls. No report from EMS.

Engineer’s Report

- a. Update on ARLE Grant (Traffic Signal Project) – there are a few items remaining.

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- i. Contractor still waiting for MetEd before they can finish up.
- ii. Call received from railroad that pre-emption was disconnected during the signal upgrade project. Traffic engineer will now add the preemption that to the signal and there will be no charge. Contractor is working on a price to rewire it and will have for a change order for the meeting.
  - 1. Approved Grant Amount = \$204,592
    - a. Includes prelim engineering, final budget, utilities, r/w, construction, misc services.
    - b. Initial contract price = \$189,400
    - c. Change Order 1 = \$5,793.19
    - d. Total Contract price = \$195,193.19
    - e. Remaining amount of grant funds = \$9,398.81
  - 2. Match amount for engineering = \$16,000
    - a. Roughly billed \$9,000 to date for engineering after grant was awarded in 2019.
  - 3. M. Shaver made a motion to approve Change Order #2 for railroad preemption re-wire by the contractor for \$3593.66; J. Siesko seconded the motion which carried unanimously.
- b. Glen Rock Park Trail
  - i. M. Shaver made a motion to accept the proposal from Clearview for \$108,364; K. Hoffmanner seconded the motion which carried unanimously.
  - c. J. Siesko made a motion to authorize Jason Brenneman to attend the Zoning Hearing Board on April 23 for the variance for Garry Ferree.

**Persons on Agenda**

- 1. Lucy Cadwallader spoke about seeing increased trash and debris through town; she will forward any complaints to the Borough Secretary.

**Unresolved Complaints**

- 1. 81 Manchester Street – zoning permit application received on February 18, 2026.
- 2. 6 Water Street – a courtesy letter was sent for an excess amount of trash, grass, and weeds and a deadline to clean up by April 5, 2026.
- 3. 164 Hanover Street – a courtesy letter was sent for an excess amount of trash with a deadline to clean up by April 5, 2026.

Meeting Minutes – M. Shaver made a motion to approve the February 18, 2026 meeting minutes; K Hoffmanner seconded the motion which carried unanimously.

**New Business**

- 1. On street parking on Junior Street – there are issues with vehicles parking

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near the salt bin.

2. On street parking on Glen Avenue – there are several vehicles parked between Winwood and Glen Ave; the police should be notified to rectify parking issues.

Friends of Glen Rock Borough – the Arts and Brew Fest planning is moving forward.

GR Recreation Board –

1. As part of the America 250 Celebration, the Rec Board wants to have a parade on May 24<sup>th</sup> and for insurance purposes would like for the Borough to sponsor the parade. The Borough Secretary will pursue securing insurance policy in order to complete the PennDOT special event permit to be submitted eight weeks prior to the event. J. Siesko made a motion to approve Borough sponsorship for the parade with K. Hoffmanner providing a second; the motion carried unanimously.
2. Seasonal/Special events include:
  - a. Playdate with the Easter Bunny – March 17
  - b. Memorial Day Parade – May 24
  - c. Glen Rock Summer Music Series – Second Sunday (May–August), 5:00–6:00 PM
  - d. Summer Block Party – July 3 at 6:00 PM
  - e. National Night Out – August 4
  - f. Fall Fest – September 26, 10:00 AM–1:00 PM
  - g. Trick or Treat Trail – October 31, 6:00–8:00 PM
  - h. York County 2nd Annual Kids Thanksgiving Balloon Parade – November 25 at 10:00 AM
  - i. Town Tree Lighting – November 29, 6:30–8:00 PM
  - j. Christmas in Glen Rock – December 5-6

Solicitor's Report

- a. Action against owner of 133-135 Main Street – The new action has been filed and are awaiting service as the owner is a Maryland resident.
- b. Mill Race Repairs – the review has been completed and sent to the Borough Engineer for further comments.
- c. Taxation issue – York County has produced a response to questions regarding this matter and the solicitor is reviewing and working on a response.
- d. Action against 4 Argyle Avenue – filed with District Magistrate and are awaiting service.
- e. Action against 37 Manchester Street – filed with District Magistrate and are awaiting service.
- f. Action against Enterprise Street Property – filed with District Magistrate and are awaiting service.
- g. 35 Junior Street – a letter was resent to the owners because there was an incorrect address in the tax records. The property owner was given until March 13<sup>th</sup> to either commence work or provide a plan to the Borough for the

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- work required. As of March 18<sup>th</sup>, no information has been received. K. Hoffmanner mentioned that progress is being made to clean up the property.
- h. Action against 10 Junior Street -filed with District Magistrate and waiting for service.
  - i. Employee Handbook – J. Locke made a motion to approve changes to the Employee Handbook with M. Shaver providing a second; the motion carried unanimously.

**Work Supervisor’s Report**

- a. Winter Avenue – Collapsing retaining walls for 160-164 Hanover Street are causing issues with Winter Avenue. M. Shaver made a motion to the solicitor to write a letter to the homeowners to take action. J. Locke seconded the motion which carried unanimously.
- b. Street sweeping for Glen Rock Arts & Brew – J. Locke made a motion to use Liquid Fuels funds to pay for street sweeping with M. Shaver providing a second. The motion carried unanimously. The Borough Secretary will reach out to New Freedom Borough to check availability.
- c. Storm sewers on Hanover Street and Church Street – the public works staff and the Borough Engineer have devised a plan to resolve the issues.

**Secretary’s Report**

- a. Statement of Financial Interests are due by May 1<sup>st</sup>; a copy has been emailed and paper copies are available for council members to pick up at the council meetings and at the borough office.
- b. J. Locke made a motion to adopt Resolution 2026-10 to adopt the Emergency Operations Plan (EOP) prepared by the South-Central York County Emergency Management Agency (SCEMA); K. Hoffmanner seconded the motion which carried unanimously.
- c. 11 Main Street update – The code enforcement officer with PMCA sent a letter to the property owner and a follow up email to the property owner and business owner with a deadline of March 23<sup>rd</sup> to apply for permits.
- d. Energywise Property Solutions – DCR’s sent in a calendar year – the number of DCR’s sent in a calendar year has exceeded the limit as outlined in the Code of Ordinances. M. Shaver made a motion to authorize the borough solicitor to draft a letter to Energywise Property Solutions that any further DCR’s received for their properties will automatically revoke their rental licenses for all properties; K. Hoffmanner seconded the motion which carried unanimously.
- e. Fire Police assistance:
  - i. J. Locke made a motion to authorize Fire Police to assist with events at Red Lion Borough; K. Hoffmanner seconded the motion which carried unanimously.
  - ii. M. Shaver made a motion to authorize Fire Police to assist with events at Shrewsbury Borough; J. Locke seconded the motion which carried unanimously.
  - iii. J. Siesko made a motion to authorize Fire Police to assist with events at Fawn Grove Borough; K. Hoffmanner seconded the motion which carried

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unanimously.

Treasurer's Report

- a. M. Shaver made a motion to approve the 2025 DCED Audit; K. Hoffmanner seconded the motion which carried unanimously.

Michelle Klugh, ACO Report – none

Junior Council Member – B Locke – had questions regarding the complaint process

Zoning Officer's Report – no report

Mayor – Michelle Siesko – no report

Committee Reports

- a. Beautification – the committee will meet for clean up on March 21 and March 28. Earth Day is April 18. Karen Hoffmanner discussed having a three-man crew assist with creek cleanup on March 21<sup>st</sup> with a limit of \$1800; after discussion the council discussed budgetary concerns and will take into account for future budget discussions.
- b. Building and Property - none
- c. Ordinance – there are many issues with parking in the municipal lots. J. Siesko made a motion for Attorney Gabel to work on drafting an ordinance to include paid parking spots in the municipal parking lots; J. Locke seconded the motion which carried unanimously.
- d. Public Safety – none
- e. Special Projects – none
- f. Strategic Planning – the borough should start planning the purchase of a new dump truck.
- g. Personnel - none
- h. Finance – Rollin Apgar
  - a. J. Siesko made a motion to approve payment of invoices from the General Fund over \$1000; K. Hoffmanner seconded the motion which carried unanimously.

i. CGA Law	\$2691.10
ii. HRG, Inc	\$25049.69
iii. JR Holley & Associates	\$2363.51
iv. Raintree Services, Inc	\$6700.00
v. South Penn Code Consultants	\$1327.50
  - b. J. Siesko made a motion to approve monthly journal entries and check lists; M. Shaver seconded the motion which carried unanimously.

Old Business – none

President's Report – none

Public Comment

- a. Barbara Wilcox of Cottage Avenue discussed complaints about garbage

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through town; council requested that she put in complaints through the Borough Office.

- b. Lucy Cadwallader discussed potentially holding a community yard sale date.

Executive Session – none

M. Shaver made a motion to adjourn the meeting at 9:55pm.

Respectfully submitted,

Rebecca Magnani, Secretary