

GLEN ROCK BOROUGH
Council Meeting
April 15, 2026

Present: Amanda Rombach, John Locke, Mike Shaver, Karen Hoffmanner, Jason Siesko

Others Present: Evan Gabel, Esq., Jason Brenneman (arrived 7:30pm), Engineer, Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works, Mayor Michelle Siesko, Benjamin Locke, Junior Council Member

Zoom: Three online.

Visitors: Sixteen in person.

The meeting was Called to Order at 7:00PM by A. Rombach with the pledge to the flag.

Amended agenda – n/a

Announcements & Vacancies

1. K. Hoffmanner made a motion to accept Rollin Apgar's resignation from Borough Council effective April 21, 2026; J. Siesko seconded the motion which carried unanimously.
2. M. Shaver made a motion to accept Andy Stewart's resignation from Glen Rock Water & Sewer Authority; K. Hoffmanner seconded the motion which carried unanimously.
3. K. Hoffmanner made a motion to adopt Resolution 2026-11 Reducing Glen Rock Water Authority to five members; M. Shaver seconded the motion which carried unanimously.
4. M. Shaver made a motion to adopt Resolution 2026-13 Reducing Glen Rock Sewer Authority to five members; J. Locke seconded the motion which carried unanimously.
5. J. Siesko made a motion to adopt Resolution 2026-12 appointing Lucy Cadwallader to the Glen Rock Planning commission; K. Hoffmanner seconded the motion which carried unanimously.

Public Comment

1. Isabella Frane of Codorus Township mentioned that sidewalks on Church Street and Manchester Street are not ADA compliant. Solicitor Gabel stated they are state roads; if homeowners want to make updates to the sidewalks, then they would have to conform to ADA standards.
2. Joe Heisler of 27 Cottage Avenue requested using water on the front of the Neuhaus's Building for a car wash to benefit the library. J. Locke made a motion to allow the usage of water from the Neuhaus's Building for a purpose of a library fundraiser; K. Hoffmanner seconded the motion which carried unanimously.
3. Lucy Cadwallader of 176 Hanover Street wants to coordinate a community wide yard sale. Council members suggested Lucy partner with Sarah Frane and the Recreation Board.

Fire chief report: n/a

EMS report: After many discussions last year with EMS, the borough council still does

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not receive regular reports regarding calls. Mayor Michelle Siesko will coordinate meeting availability with the Public Safety Committee

Engineer's Report

1. Engineer's Report
 - a. Update on ARLE Grant (Traffic Signal Project) – the railroad preemption has been installed.
 - i. M. Shaver made a motion to approve pay app #3 in the amount of \$11,823.16; J Siesko seconded the motion which carried unanimously.
 - b. Grant discussions with Jim Morris – Jason Brenneman met with Jim Morris, Mike Shaver, and Becky Magnani to discuss financing possibilities for the new public works building. Jim recommended applying for a GP1 permit instead of a GP3 for Krebs Park; Jason Siesko will set up a meeting with the Special Projects Committee.
 - c. The park path will include additional amenities including replacement of two pieces of equipment, additional benches, and the planting of several trees.

Executive Session

1. Council went into Executive Session at 7:24pm and returned to the public meeting at 7:51pm. J. Siesko made a motion to hire Blake Strassman as the Public Works Supervisor at a salary of \$75,000 per year; K. Hoffmanner seconded the motion which carried unanimously.

Persons on Agenda

1. Dan Heckler of 31 Hillside Terrace requested a waiver for his Penn Waste bill since the fire occurred May 23, 2025. J. Siesko made a motion for the Penn Waste bill to be waived until a Use & Occupancy certificate is issued; K. Hoffmanner seconded the motion which carried unanimously.

Unresolved Complaints

1. 37 Manchester St – action filed at District Magistrate.
2. 81 Manchester – zoning permit has been issued and building permit applied for
3. 6 Water St – a Notice of Violation will be sent
4. 164 Hanover St - resolved
5. Courtesy letters have been sent to the following properties:
 - a. 25 Church Street
 - b. 146 Hanover St
 - c. 39 Baltimore St
 - d. 208 Hanover St
 - e. 44 Hanover St

Meeting Minutes – J. Locke made a motion to approve the March 18, 2026 meeting minutes; K Hoffmanner seconded the motion which carried unanimously.

New Business – n/a

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Friends of Glen Rock Borough – the Arts and Brew Fest planning is moving forward.

GR Recreation Board –

- a. The Glen Rock Memorial Day Parade, sponsored by the Borough, will happen on May 24, 2026. Per the special event policy, candy cannot be thrown from the floats but may be handed out. PennDOT must be called twice prior to the parade starting and once the state road has been reopened.

Solicitor's Report

- a. Action against owner of 133-135 Main Street - The new action has been filed and are awaiting service.
- b. Action against 4 Argyle Avenue - The new action has been filed and are awaiting service.
- c. Action against 37 Manchester Street - The new action has been filed and are awaiting service.
- d. Action against Enterprise Street Property - The new action has been filed and are awaiting service.
- e. Action against 10 Junior Street - The new action has been filed and are awaiting service.
- f. Ordinance Regarding Permit Parking – council discussed prohibiting overnight parking

Work Supervisor's Report

- a. Mowing season has started.
- b. The 100-hour service for the new Kioti tractor will happen later this summer.
- c. Pallets have been dumped at Krebs Park and will be removed; parking stops may be sold or disposed of.

Secretary's Report

1. Statement of Financial Interests are due by May 1st; a copy has been emailed and paper copies are available for council members to pick up at the council meetings and at the borough office.
2. Street Sweeping has been coordinated with New Freedom Borough and is scheduled for two days the week of May 25; after discussion it will be done on May 27 and 28.
3. 11 Main Street update – The code enforcement officer with PMCA sent a letter to the property owner and a follow up email to the property owner and business owner with a deadline of March 23rd to apply for permits. A zoning permit application was received along with a \$100 check; however, the application was signed by the business owner, not the property owner. The property owner sent a letter of authorization and the permit was submitted to SPCC.
4. J. Locke made a motion to allow the Christmas Committee to hang new decorations pending PennDOT approval if necessary; K. Hoffmanner seconded the motion which carried unanimously. Randy Smith will retain a key to the building to store the newly made ornaments.

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5. M. Shaver made a motion to authorize fire police to assist with events for Stewartstown Borough; J. Siesko seconded the motion which carried unanimously.
6. The Water & Sewer Authority requested additional yellow line painting near the intersection of Water Street & Hanover Street. Because this will have to be updated in the ordinances, Borough Council suggested that “No Parking” signs be placed when they require access.

Treasurer’s Report

- a. K. Hoffmanner made a motion to remove Rollin Apgar as a check signer for all Borough accounts; M. Shaver seconded the motion which carried unanimously.
- b. J. Siesko made a motion to adopt Resolution 2026-14 to authorize Amanda Rombach, Jason Siesko, and John Locke to be added as check signers, along with Ann Merrick and Rebecca Magnani; K. Hoffmanner seconded the motion which carried unanimously.
- c. J. Siesko made a motion to authorize payment of \$8000 for the estimated 2026 MMO for Municipal Pension as budgeted, K. Hoffmanner seconded the motion which carried unanimously.
- d. J. Siesko made a motion to authorize payment of \$2000 to the South-Central YC Senior Center as budgeted, K. Hoffmanner seconded the motion which carried unanimously.
- e. M. Shaver made a motion to confirm the transfer of \$3752.91 to Fire-EMS Tax Fund from General Fund to correct deposit of the funds, J. Siesko seconded the motion which carried unanimously.
- f. K. Hoffmanner made a motion to authorize transfer of \$3186.48 from Rec Fund to General Fund for reimbursement of 2025 Seasonal Employees wages and taxes, M. Shaver seconded the motion which carried unanimously.

Michellée Klugh, ACO Report – none

Junior Council Member – B Locke – asked when the council was established and if there were term limits. The Glen Rock Borough Council was established in 1859 when the town was incorporated and there are no term limits for Council members.

Zoning Officer’s Report – no report

Mayor – Michelle Siesko

1. The mayor will work with Lucy Cadwallader to gather an informational welcome packet for new residents. The packet will be distributed to realtors in the area.
2. The Friends of Glen Rock Borough is creating a newsletter which will be available online and printed copies available at a few local establishments.

Committee Reports

- a. Beautification –Earth Day is April 18 and the committee will meet at the Library at 9:00am.
- b. Building and Property - none
- c. Ordinance – there was discussion regarding parking in municipal lots and the

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- possibility of designating a portion to monthly rentals.
- d. Public Safety – the Mayor reported she will start attending SRPD meetings.
 - e. Special Projects – Jim Morris has discussed floodplain relief with the Borough Engineer and the Special Projects Committee.
 - f. Strategic Planning – M Shaver suggested the Borough investigate planning the purchase of a new dump truck.
 - g. Personnel - none
 - h. Finance – Amanda Rombach
 - a. K Hoffmanner made a motion to approve payment of invoices from the General Fund over \$1000; J. Locke seconded the motion which carried unanimously.
 - b. CGA Law Firm - March \$ 5166.15
 - c. Hamilton & Musser, PC \$ 4000.00
 - d. HRG, Inc. \$ 11496.10
 - e. JR Holley & Assoc, Inc. \$ 6378.25
 - f. Ream, Carr, Markey etc. \$ 2910.00
 - g. South Penn Code Consultants LLC \$ 2040.00
 - h. Southern Reg Police Commission
 - i. April \$ 27481.17
 - ii. May \$ 27481.17
 - i. M. Shaver made a motion to approve monthly journal entries and check lists; J. Siesko seconded the motion which carried unanimously.

Old Business – There is an old Volvo parked along Glen Avenue with historic tags that is uninspected. Someone from public works will talk to the owner and if necessary, follow up with a courtesy letter from the Borough.

President’s Report – the meeting with David and Brendan at YCEA has been postponed for the Ruins Hall Property Project.

Public Comment

- a. Isabelle Frane of Codorus Township reported that park trash is an ongoing issue. She is in favor of the newsletter from Recreation and invited the Junior Council Person to attend the Recreation Board meeting.
- b. Kate Klunk’s shredding event is scheduled for May 2nd.

Executive Session – none

M. Shaver made a motion to adjourn the meeting at 9:42pm.

Respectfully submitted,

Rebecca Magnani, Secretary