

GLEN ROCK BOROUGH
Council Meeting
May 20, 2026

Present: Amanda Rombach, John Locke, Mike Shaver, Karen Hoffmanner, Jason Siesko

Others Present: Evan Gabel, Esq., Jason Brenneman (arrived 7:15pm), Engineer, Becky Magnani, Secretary, Ann Merrick, Treasurer, Blake Strassman, Public Works, Mayor Michelle Siesko, Benjamin Locke, Junior Council Member

Zoom: Three online.

Visitors: Fourteen in person.

The meeting was Called to Order at 7:00PM by A. Rombach with the pledge to the flag.

Amended agenda – K. Hoffmanner made a motion to confirm the agenda did not need to be amended; J. Locke provided a second and the motion carried unanimously.

Announcements & Vacancies

1. K. Hoffmanner made a motion to accept Jac Seitz's resignation from Glen Rock Water & Sewer effective May 20, 2026; J. Locke seconded the motion which carried unanimously.
2. M. Shaver made a motion to appoint Jerry Shiles to Glen Rock Water & Sewer Authority; K. Hoffmanner seconded the motion which carried unanimously.
3. M. Shaver made a motion to accept Kendall Cuthie's resignation from the Zoning Hearing Board; K. Hoffmanner seconded the motion which carried unanimously.
4. J. Siesko made a motion to appoint Adam Gluck to the Glen Rock Borough Council; K. Hoffmanner seconded the motion which carried unanimously.
5. J. Siesko nominated Amanda Rombach for Council President; the vote was unanimous.
6. K. Hoffmanner nominated J. Michael Shaver for Council Vice-President; Mr. Shaver declined the nomination.
7. A. Rombach nominated Jason Siesko for Council Vice-President; the vote was unanimous.

Public Comment

1. Joe Heisler of 27 Cottage Avenue spoke on behalf of Friends of the Library. Mr. Heisler requested Borough Council amend the lease agreement with York County Libraries to include permanent use of the back room to use as a community room. M. Shaver made a motion to amend the lease of the Neuhaus's Building with York County Library to include permanent use of the back room and extend the lease to 2033; K. Hoffmanner seconded the motion which carried unanimously. The Friends of the Library will pay for all necessary repairs and upgrades to the room.
2. Lucy Cadwallader of 176 Hanover Street inquired about the process for handling complaints. The Borough Secretary replied that every situation can be different, but generally a Courtesy Notice is sent to the home owner with thirty days to comply with the request. After the initial compliance date, Borough Council will evaluate next steps as necessary which could include a Notice of Violation being sent.
3. M. Shaver showed Borough Council a Glen Rock Borough sign which was made by

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an anonymous member of the community; the sign is reminiscent of signs from years past. The community member would like to donate a total of three signs to the Borough. M. Shaver made a motion to accept these signs to be placed within borough limits; J. Locke seconded the motion which carried unanimously.

Fire chief report: n/a

EMS report: n/a

Engineer's Report

1. J. Locke made a motion to approve pay app #4 in the amount of \$23,461.89 to CM High for the ARLE Grant – signal light project; K. Hoffmanner seconded the motion which carried unanimously.
2. CDBG grants (curb and sidewalk) are available for Low to Moderate Income areas (east of Main Street & Baltimore Street)
3. The contractor should be starting soon for the Glen Rock Park walking trail.
4. Jim Morris is working with grant funding for projects.

Executive Session

1. Council went into Executive Session at 7:50pm and returned to the public meeting at 8:07pm. No decisions were made.

Persons on Agenda: n/a

Unresolved Complaints

1. 6 Water St – a Notice of Violation was sent on May 14.
2. 164 Hanover St - resolved
3. Notice of Violation letters should be sent to the following properties as the original complaint is remains unresolved:
 1. 25 Church Street - trash
 2. 146 Hanover Street – trash/junk/debris
 3. 208 Hanover Street – junk/vehicles
4. A complaint letter should be forwarded to the new owner of 44 Hanover Street regarding an excess of trash, junk, and debris.

Meeting Minutes – J. Locke made a motion to approve the April 15, 2026 meeting minutes; K Hoffmanner seconded the motion which carried unanimously.

New Business – n/a

Friends of Glen Rock Borough

1. The first community newsletter was sent on May 1st. The deadline for submissions for the second newsletter will be May 25 for the June edition. Newsletters are emailed to subscribers.

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2. Arts and Brew Fest planning is moving forward for the event on June 6th.

GR Recreation Board –

1. M. Shaver made a motion to authorize the Council President to sign the Additional Insured Agreement for the American Legion for the Recreation Board/Borough sponsored parade; K. Hoffmanner seconded the motion which carried unanimously.
2. M. Shaver made a motion to authorize the Council President to sign the Parking Lot Agreement with the American Legion Recreation Board/Borough sponsored parade; J. Locke seconded the motion which carried unanimously.
3. M. Shaver made a motion to hire summer counselors as recommended by the Recreation Board at a rate of \$9 per hour with a requirement that all paperwork be submitted to the Borough Office no later than June 19, 2026; K. Hoffmanner seconded the motion which carried unanimously.
4. The Special Projects committee will discuss the terms of the agreement with Glen Rock Athletic Association for use of the Baseball field.
5. M. Shaver made a motion to approve the purchase and delivery of playground mulch from General Recreation for \$2,528.00; K. Hoffmanner seconded the motion which carried unanimously.
6. J. Siesko made a motion to approve the final payment to Michael J. Hanley, Jr for work completed at the park for \$10,852.62; J. Locke seconded the motion which carried unanimously.

Solicitor's Report

1. Credit card policy as possible addendum to Employee Handbook will be discussed at a later date.

Work Supervisor's Report

1. Street Sweeping scheduled for May 27 – 28; the Borough Secretary will publicize the schedule on the Borough website and Facebook page as directed by the Public Works Supervisor.
2. M. Shaver made a motion to purchase a generator to back up power for traffic signal with a cap of \$1500 for the generator and all accessories; J. Siesko seconded the motion which carried unanimously.
3. The 2008 salt spreader motor is leaking fluid and public works will investigate costs to repair with Douglas Equipment.

Secretary's Report

1. 11 Main Street update - The code enforcement officer with PMCA sent a letter to the property owner and a follow up email to the property owner and business owner with a deadline of March 23rd to apply for permits. A zoning permit application was received along with a \$100 check; however, the application was signed by the business owner, not the property owner. The property owner sent a letter of authorization and the permit was submitted to SPCC.
2. 44 Hanover Street – the house was sold and the new owner is making updates;

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the Borough Secretary will advise the new owner that all permits must be filed within seven days.

3. M. Shaver made a motion to authorize the Fire Police to assist with events for Eureka Fire Department and Springfield Township; K. Hoffmanner seconded the motion which carried unanimously.
4. J. Siesko made a motion to approve a Handicapped Parking at 125 Manchester Street; M. Shaver seconded the motion which carried unanimously.

Treasurer's Report

1. J. Siesko made a motion to authorize the payment of 2025 LST Taxes, \$1665.46 and the payment of 2026 LST Taxes, \$662.82, to GR EMS, Inc; M. Shaver seconded the motion which carried unanimously.
2. J. Siesko made a motion to transfer \$200,000 from the General Fund to Money Market Reserve Fund for highest interest yield; J. Locke seconded the motion which carried unanimously.

Michelle Klugh, ACO Report – none

Junior Council Member – B Locke – asked if the Borough funded the post office in town? The Borough does not fund the Postal Service as it is a Federal program.

Zoning Officer's Report – no report

Mayor – Michelle Siesko – no report

Committee Reports

- a. Beautification –the committee will have a float in the Memorial Day parade.
- b. Building and Property - none
- c. Ordinance – there was discussion regarding parking in municipal lots and the pros and cons of towing vehicles versus immobilizing a vehicle using a boot. The solicitor will provide more information at the next meeting.
- d. Public Safety – the Mayor reported she is attempting to contact EMS for requested reports.
- e. Special Projects – none
- f. Strategic Planning – consider developing a 10-year plan for the Codorus Creek and Krebs Park.
- g. Personnel – wishes to thank employees.
- h. Finance – Amanda Rombach
 - a. J. Siesko made a motion to approve payment of invoices from the General Fund over \$1000; K Hoffmanner seconded the motion which carried unanimously.
 - i. CGA Law Firm – April - \$2807.00
 - ii. HRG, Inc. \$ 25475.81
 - iii. JR Holley & Assoc, Inc. \$ 2495.76
 - iv. Michael J Hanley Jr Inc \$ 10852.62
 - v. Quinn's Repair & Fabrication \$ 2154.43
 - vi. South Penn Code Consultants LLC \$ 1095.00

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- vii. Southern Reg Police Commission - June - \$ 27481.17
- b. M. Shaver made a motion to approve monthly journal entries and check lists;
K. Hoffmanner seconded the motion which carried unanimously.

Old Business – The softball fields were dedicated last year and signage should be made.

President's Report

- a. Memorial Day Parade – Amanda Rombach, Blake Strassman, and Mike Shaver will drive vehicles in the parade
- b. Party at the Park – July 3 – Amanda Rombach will set up a table for the Borough Council.
- c. YCPC Parade – July 4 at 2pm – Amanda Rombach will sign up for the Borough to participate in the parade

Public Comment - none

Executive Session – none

M. Shaver made a motion to adjourn the meeting at 9:45pm.

Respectfully submitted,

Rebecca Magnani, Secretary