

GLEN ROCK BOROUGH
Council Meeting
December 17, 2025

Present: Rollin Apgar, Amanda Rombach, John Locke, Mike Shaver, Jason Siesko, Karen Hoffmanner, Mayor Trout

Others Present: Evan Gabel, Esq., Becky Magnani, Secretary, Ann Merrick, Treasurer, Steve Bowers, Public Works

Zoom: Eight online.

Visitors: Six in person.

The meeting was Called to Order at 7:00PM by President R Apgar with the pledge to the flag.

Mayor John Trout was presented with a beautiful plaque to commemorate his Ten Years as the Mayor of Glen Rock Borough

Announcements/Vacancies

- a. GR Water & Sewer has one vacancy
- b. GR Water & Sewer will have two more vacancies on December 31, 2025
- c. M Shaver made a motion to adopt 2025-30 reappointing Jason Siesko to the Glen Rock Planning Commission; K Hoffmanner seconded the motion which carried unanimously.
- d. M Shaver made a motion to adopt Resolution 2025-29 reappointing Jac Seitz to the Glen Rock Sewer & Water Authority; K Hoffmanner seconded the motion which carried unanimously.
- e. A Rombach made a motion to adopt Resolution 2025-31 reappointing Michael Stamey to the Glen Rock Recreation Board; M Shaver seconded the motion which carried unanimously.
- f. Planning Commission has two vacancies

Fire Chief, EMS Reports, EMA Reports – none

Public Comment

- a. Joe Heisler reported that the library will hold a one-day book sale on January 17th in the train room.

Engineer's Report

- a. A Rombach made a motion to approve payment #1 to CM High in the amount of \$66,568.50 as part of the ARLE grant (Traffic Signal Project); M Shaver seconded the motion which carried unanimously.
- b. Evan Gabel is working on an agreement with the owner of the Glen Rock Mill Inn regarding the Glen Rock Mill Race.
- c. Update on Glen Rock Park Trail – discussions will be tabled until 2026.
- d. Update on Main Street Improvement Project – the re-scope has been approved and Glen Rock Borough should not have any out-of-pocket expenses.

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- e. Update on Hanover Street inlets – table until weather is warmer.
- f. ARLE Grant project {Traffic Signal} - the council president will contact the borough engineer to request walk-throughs at the end of each stage of the project.

Executive Session – at 7:17pm council entered into Executive Session to discuss a personnel issue; at 7:33pm council returned from Executive Session and the Borough Council meeting resumed.

Persons on Agenda - none

Unresolved Complaints – the following complaints were reviewed:

- a. 4 Argyle Ave – Notice of Violation was sent
- b. 123 Church Street - Courtesy letter was sent for trash
- c. 37 Manchester Street - Notice of Violation was sent
- d. 211 Hill Street - Notice of Violation was sent
- e. Water Street/Enterprise Street structure - Notice of Violation was sent
- f. 81 Manchester St – there is a missing deck on the structure which appears to have a door leading to the interior of the property. Borough Council is requesting the Borough Secretary contact the Borough Engineer or new BCO to inspect for safety in January.
- g. Barking dogs on Hanover Street – Complaints recently received and a courtesy letter will be sent to the owner.

Meeting Minutes

J Locke made a motion to approve November 19, 2025 Meeting minutes; the motion was seconded by K Hoffmanner and it carried unanimously.

New Business

- a. M Shaver made a motion for the Borough Solicitor to investigate the Housing Authority of the City of York's exemption from local property taxes and the borough Rental Ordinance; J Locke seconded the motion which carried unanimously.
- b. Energywise Property Solutions – Disruptive Conduct Reports and Failed Rental Inspections – K Hoffmanner made a motion to table waiving outstanding fines of \$3977.00 until the January 21, 2026 Borough Council meeting; J Siesko seconded the motion. R Apgar, K Hoffmanner, and J Siesko affirmed the motion with J Locke, M Shaver, and A Rombach opposing. Mayor Trout broke the tie and opposed the motion, which failed.
 - a. J Locke made a motion to table waiving outstanding fines of \$3977.00 until the January 5, 2026 Borough Council Organizational meeting with A Rombach providing a second. J Locke changed the motion to stipulate that all work to 33 Hanover Street must be completed by January 2, 2026, the shed at 27 Hanover Street must be removed by January 2, 2026, and the property must be inspected and the inspection must be passed by January 2, 2026 for consideration at the January 5, 2026 Organizational meeting. A Rombach seconded the

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motion which carried unanimously. The borough staff will confirm the above conditions have been completed by the deadline.

- c. 115 Hanover Street rental – the property has not been sold per the owner; the Borough Secretary will follow up by sending an invoice and letter to the owner.
- d. 10 Junior Street payment plan in arrears – the Borough Secretary will reach out to the owners to follow up before following up with the Solicitor.

Friends of Glen Rock Borough – none

GR Recreation Board

- a. M Shaver made a motion to approve the 2026 Recreation Board budget with A Rombach providing a second; the motion carried unanimously.

Solicitor's Report

- a. J Siesko made a motion to adopt Ordinance 534 Establishing Taxes for 2026; A Rombach provided a second and the motion carried unanimously.
- b. 133-135 Main Street – the owner has until December 31, 2025 to appeal the judgement. CGA is working on filing another action against the property owner.
- c. 27 Hanover Street – Attorney Kurt Blake advised the borough council that the shed would be removed on December 18, 2025.
- d. Update on Kioti tractor purchase – the purchasing dealer will be a CoStars certified dealer effective January 1, 2026 and the tractor will be purchased on January 2, 2026.

Work Supervisor's Report

- a. The borough is seeking additional part time highway workers for snow removal and has two interested individuals.
- b. The public works staff obtained an estimate to get two new tires for one of the work vehicles for \$528.24 which was approved by council (no motion needed since under the limit of \$1000).
- c. Lester Court is difficult to plow when there are vehicles parked on the cul-de-sac; council advised to install "No Parking" signs as allowed by ordinance.

Secretary's Report

- a. J Locke made a motion to approve \$150 payment to Bonita Grady for an organ concert at the Glen Rock Caroler's event on Christmas Eve; K Hoffmann provided a second and the motion carried unanimously.
- b. Disposal prices at the York County Solid Waste Authority will increase in January which will increase Penn Waste rates effective February 1, 2026 to \$245.64. It was also noted that per the contract with Penn Waste, a contractual increase will be added August 1, 2026 and the new semi-annual rate will increase to \$262.20.

Treasurer's Report

- a. M Shaver made a motion to adopt Resolution 2025-27, the appropriations resolution; K Hoffmann provided a second and the motion carried

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unanimously.

- b. A Rombach made a motion to adopt Resolution 2025-28, the appointment of the auditor; M Shaver provided a second and the motion carried unanimously.
- c. A Rombach made a motion to transfer \$150,000 from the Money Market Reserve to the General Fund for budgeted expenses; K Hoffmanner provided a second and the motion carried unanimously.
- d. J Siesko made a motion to purchase the Kioti tractor from the Co-Stars dealer on January 2, 2025 by making payment from the Liquid Fuels Account; J Locke provided a second and the motion carried unanimously.
- e. A Rombach made a motion to adopt the 2026 Budget as advertised; K Hoffmanner provided a second and the motion carried unanimously.

Michellée Klugh, ACO Report – no report

Junior Council Member Report – B Locke inquired about who shovels sidewalks in town. President Apgar replied that we have a part time person in public works who shovels borough property owned sidewalks. B Locke then reported that the sidewalk in front of a property on Church Street was slippery from the recent snow. Two council members know the elderly property owner and volunteered to put down ice melt. It was also reported that 57 – 59 Main Street didn't shovel so it was requested the Borough Secretary send a courtesy letter to the owner of the property.

Zoning Officer's Report – none

Mayor John Trout – Southern York Regional Police is working on their budget and everything is set for Christmas Eve.

Committee Reports

- a. Beautification
 - a. The committee is done for the season and looking forward to 2026.
- b. Building and Property
 - a. The Glen Rock Historical Preservation Society has requested permission to install a stair lift to the second floor; council is supportive of this project with the stipulation that it is paid for by the Historical Society and all permits are applied and paid for by the Historical Society.
 - b. K Hoffmanner made a motion to approve the proposal from Gettle to repair water damaged fire alarms at 32 Main Street at a price of \$1700.00; J Locke seconded the motion which carried unanimously.
 - c. M Shaver made a motion to approve the proposal from Raintree Services for a total of \$6700 to make roof repairs at 1 Manchester Street; K Hoffmanner seconded the motion which carried unanimously.
 - d. M Shaver discussed safety of borough office employees and would like to get estimates for buzzer entry into the building and a drop box; council is supportive of this request to seek estimates.
- c. Ordinance – none
- d. Public Safety – none

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- e. Special Projects – Rollin Apgar - none
- f. Strategic Planning – R Apgar would like to formulate a plan for the eventual move out of 5 Valley Street.
- g. Personnel
 - a. Borough Council has authorized employee bonuses as follows:
 - i. Full Time Employees – net \$1000
 - ii. Part Time Employees in Public Works – net \$750
 - iii. One Seasonal Employee – net \$500
- h. Finance
 - a. J Siesko made a motion to approve the following bills over \$1000 with A Rombach providing a second; with the motion carrying unanimously:

CGA Law Firm (November)	\$ 3,840.12
C. M. High, Inc.	\$ 66,568.50
JR Holley & Associates, Inc.	\$ 1,104.25
HRG, Inc. – ‘25 Funding Consult Asst.	\$ 2,443.00
- Main St Ped. Safety Imp.	\$ 10,653.17
Ream, Carr, Markey etc.	\$ 2,880.00
South Penn Code Consultants, LLC	\$ 1,413.90
 - b. M Shaver made a motion to approve monthly journal entries and check lists; K Hoffmann seconded the motion which carried unanimously.

Old Business - none

President’s Report – President Apgar discussed the process for un-adopting roads in the Borough. Solicitor Gabel stated that property owners have to agree for the borough to un-adopt.

Executive Session – none

K Hoffmann made a motion to adjourn the meeting at 9:44pm.

Respectfully submitted,

Rebecca Magnani, Secretary