GLEN ROCK BOROUGH COUNCIL

Regular Meeting Minutes
August 19, 2026

The regular meeting of the Glen Rock Borough Council was held on Wednesday, August 19, 2026, in the Borough Municipal Building. Council President Amanda Rombach called the meeting to order at 7p.m. The Pledge of Allegiance was recited.

Roll Call

Present: Council President Amanda Rombach, Council Vice President Jason Siesko; Council Members Karen Hoffmanner, John Locke, Mike Shaver, and Adam Gluck; Mayor Michelle Siesko; Treasurer Ann Merrick; Solicitor Evan Gabel, Esq.; Public Works Supervisor Blake Strassman.

Absent: Engineer Jason Brenneman & Council Member Chad McCullough

1. Approval of Amended Agenda

There were no amendments to the posted agenda.

2. Announcements / Vacancies

Council considered Resolution 2026-20 appointing Rollin Apgar to the Zoning Hearing Board for a three-year term.

M. Shaver made a motion to adopt Resolution 2026-20 appointing Rollin Apgar to the Zoning Hearing Board for a three-year term; K. Hoffmanner seconded the motion, which carried unanimously.

3. Public Comment

Samantha Tracey, Hometown Heroes, addressed Council regarding the Borough's Hometown Heroes banner program. Eleven new banners are anticipated. Ms. Tracey requested that decorations not be attached to the banner poles. Banners will be removed for the winter and replaced in the spring. Requests for specific banner locations will be considered when possible. The banner inventory and locations will be updated.

Jon Nicklow, Glen Rock Historical Society, discussed a proposed plaque at Veterans Park recognizing the 100th anniversary of the community recreation building. The Historical Society requested that the Borough contribute one-fifth of the plaque cost, or $630.

M. Shaver made a motion for the Borough to contribute $630 toward the commemorative plaque; J. Siesko seconded the motion, which carried unanimously.

Council was advised that an anonymous donor would like to purchase an additional Glen Rock Borough sign.

Joe Heisler, Friends of the Arthur Hufnagel Public Library, requested permission to use four parking spaces at the Borough Building and Borough water for a library car wash scheduled for September 5.

A. Gluck made a motion to permit the Friends of the Library to use four Borough parking spaces and Borough water for the September 5 car wash; M. Shaver seconded the motion, which carried unanimously.

4. Fire Chief & EMS

Stan Walters, Southern York County Emergency Management Agency, provided an update on current drought conditions. The area remains under a drought watch, and residents are encouraged to reduce water consumption by approximately 5 to 10 percent.

A community preparedness meeting is scheduled for the following evening at 7:00 p.m. A National Preparedness event is scheduled for September 19 from 10:00 to 11:30 a.m. at Shrewsbury Township.

There are currently no burn bans in effect.

5. Engineer's Report

Council was advised that DCNR has extended the deadline associated with the Rockville Road Funds/Glen Rock Park Walking Trail Project by one year.

6. Executive Session

Council entered Executive Session at 8:20 p.m. and reconvened at 8:45 p.m.

7. Persons on Agenda

York County SPCA

Representatives of the York County SPCA addressed the Council regarding the organization's services and its proposed municipal agreement.

The SPCA advised that a new agreement is expected to be issued near the end of the month and is anticipated to include an approximately 7% increase.

Representatives reviewed services provided by the organization, including animal cruelty investigations and prosecution, spay/neuter services, vaccinations, animal intake, and humane law enforcement.

The SPCA also discussed its involvement in the Glenvue Road animal hoarding matter. Representatives stated that the Borough initially reported the matter in May 2026 and that delays occurred while a caregiver obtained power of attorney. The SPCA acknowledged that communication with the Borough could have been better during the process.

The property was observed again in June, at which time approximately ten cats were seen and appeared healthy. Due to the volume of cases and the absence of an immediate threat to the animals or public, the matter was triaged. The SPCA explained that hoarding cases are generally handled discreetly in order to maintain cooperation with property owners and avoid interfering with rescue efforts.

The SPCA discussed increased demand for services, limited staffing and space, reliance on volunteers, and the cost of providing animal-control and humane-law-enforcement services.

Representatives stated that the organization continues to advocate for additional governmental support at the county and state level.

Members of the public, including representatives from area animal rescue organizations, commented on staffing, funding, the handling of the Glenvue matter, and the availability of rescue resources.

Lucy Cadwallader

Lucy Cadwallader, 176 Hanover Street, addressed Council regarding blighted and neglected properties throughout the Borough and requested greater accountability and enforcement.

Concerns included high grass and weeds, trash, deteriorating wood, peeling paint, broken windows, abandoned vehicles containing debris, and deteriorating furniture.

Ms. Cadwallader specifically referenced properties at 203 Hanover Street and 225 Hanover Street as vacant or abandoned properties of concern.

8. Unresolved Complaints

Council reviewed outstanding property complaints.

For 35 Manchester Street, Council directed that a Notice of Violation be issued following the previous courtesy notice.

For 41 Cottage Avenue, Council directed that a Notice of Violation be issued following the previous courtesy notice.

Council discussed continued grass and weed violations at 123 Church Street.

M. Shaver made a motion to authorize Public Works to mow the property at 123 Church Street; J. Locke seconded the motion, which carried unanimously.

Council discussed the blue-painted curb at 29 Cottage Avenue.

M. Shaver made a motion to authorize Public Works to paint the curb at 29 Cottage Avenue; J. Locke seconded the motion, which carried unanimously.

9. Approval of July 15, 2026 Meeting Minutes

K. Hoffmanner made a motion to approve the July 15, 2026 meeting minutes; J. Siesko seconded the motion. The motion carried, with J. Locke opposed.

10. New Business

Council discussed online applications and forms and the documentation requirements associated with property complaints.

11. Friends of Glen Rock Borough

FOGR Calendar was shared with Council.

9/5 - First Saturday - Kid-Preneur Market & Nonprofit Showcase

10/3 - First Saturday - Pumpkin Walk

11/7 - First Saturday - Kids Thanksgiving Balloon Parade

12/5-6 - Christmas in Glen Rock

12/31 - Glen Rock New Year’s Eve Celebration and “Rock” Drop

12. Glen Rock Recreation Board Report

The Recreation Board reported discussions with DCNR regarding available grant opportunities as well as potential opportunities to coordinate future improvements with the Krebs Park plan.

Updates were provided on an Eagle Scout project, including mulch placement, a shared dog-waste station, and a dog park sign.

The community garden is scheduled to be weeded during the week.

Upcoming recreation events include the Fall Festival at the park on September 26, a charity softball game between the Legion and Fire Department on October 18, and the Christmas Tree Lighting.

The Recreation Board has met with the Glen Rock Athletic Association regarding a usage agreement and is awaiting a response from GRAA.

13. Solicitor's Report

Credit Card Policy

Council discussed the Borough's credit card policy. The policy will be reviewed and brought back for further discussion in September.

Nuisance and Grass/Weed Ordinance Timeframes

Council discussed enforcement timeframes contained in the Borough's nuisance and grass/weed ordinance. Solicitor Evan Gabel will prepare revised language for Council review in September.

Historical Society Internet Service

The Glen Rock Historical Society requested permission to use existing Borough wiring to establish its own internet account and agreed to pay any associated costs.

M. Shaver made a motion to permit the Glen Rock Historical Society to use the existing wiring to establish its own internet service, with the Historical Society responsible for associated costs; K. Hoffmanner seconded the motion, which carried unanimously.

Parking Amendments Ordinance

M. Shaver made a motion to adopt Ordinance No. 535 regarding the advertised parking amendments; J. Siesko seconded the motion, which carried unanimously.

35 Junior Street

Council was advised that the property owner's attorney indicated someone would be sent to address the property.

M. Shaver made a motion to issue a Notice of Violation for 35 Junior Street; J. Locke seconded the motion, which carried unanimously.

Code Enforcement / IPMC

Council discussed the International Property Maintenance Code adopted by the Borough and PMCA's role as the Borough's enforcement agency.

M. Shaver made a motion to request that PMCA conduct a Borough-wide inspection for potential property-maintenance violations; K. Hoffmanner seconded the motion, which carried unanimously.

Additional code-enforcement matters were discussed, including the Winter Avenue road collapse and a property at 4 Argyle Street. The Winter Avenue matter continues to be coordinated with PMCA, and the Solicitor will review the Argyle Street matter.

14. Work Supervisor's Report

Bucket Truck

Public Works Supervisor Blake Strassman reviewed options for the Borough's bucket truck. Estimated options discussed included sale through Municibid for approximately $3,000, purchase of a used truck for approximately $50,000 to $80,000, or repair of the existing truck for approximately $7,500 to $9,500.

Council discussed whether a repaired truck could be recertified. A second repair estimate will be obtained. The Borough will also investigate whether Liquid Fuels funds may be used for the repair.

Surplus Equipment

Council discussed disposal of surplus equipment through auction, including a Tahoe compressor and Mahindra backhoe attachment.

M. Shaver made a motion to authorize the sale of the identified surplus equipment at auction; K. Hoffmanner seconded the motion, which carried unanimously.

Crosswalk Painting

Council discussed crosswalk conditions at Hanover Street, Water Street and Codorus Street. Concerns were also raised regarding vehicles parking within crosswalks and sight-triangle areas. The Borough will coordinate with Southern Regional Police regarding enforcement and further review sight-distance concerns. Council noted that a parking space adjacent to the Hanover Street crosswalk should be removed.

Glen Rock Hardware Account

M. Shaver made a motion to establish a Borough account with Glen Rock Hardware, with billing every two weeks; J. Locke seconded the motion, which carried unanimously.

Future Road Paving Projects

Council discussed developing a prioritized list of future road paving projects. Public Works will begin compiling the list.

Deteriorating Curbs

Council discussed responsibility for deteriorating curbs and the possibility of pursuing future CDBG funding. A list of potential locations will be developed for future consideration.

15. Secretary's Report

PMCA Updates

The following updates were provided regarding properties currently being reviewed by PMCA:

1–3 Baltimore Street
PMCA has received an application for a building permit.

11 Main Street
PMCA has received a complete building permit submission.

17 Main Street
An engineer is currently preparing drawings for the proposed project.

43 Baltimore Street
PMCA has been advised of the ongoing issues at the property. It appears the property owners may have begun work to address some of the concerns.

245 Hanover Street
PMCA was unaware that the house had already been constructed. Solicitor Evan Gabel suggested that Council consider requiring a performance bond before additional work is permitted to continue on the property.

Enterprise Street Property
Ann spoke with the property owners, who indicated that they would like the Borough to take ownership of the property. Mayor Michelle Siesko contacted YCEA regarding the potential use of Land Bank funds for demolition. YCEA advised that Land Bank funding would be available for demolition whether the Borough takes possession and retains the property or takes possession with the intent to transfer it to another owner.

16. Treasurer's Report

Revised Zoning Fee Schedule

M. Shaver made a motion to approve the revised 2026 zoning fee schedule prepared by South Penn Code Consultants; J. Siesko seconded the motion, which carried unanimously.

2027 Minimum Municipal Obligation

M. Shaver made a motion to approve the Borough's 2027 Minimum Municipal Obligation as part of the pension plan; K. Hoffmanner seconded the motion, which carried unanimously.

Fire/EMS Taxes

Council discussed the manner in which Fire/EMS tax revenues are distributed during the tax year.

M. Shaver made a motion to authorize payment of Fire/EMS tax revenues during the tax year; J. Siesko seconded the motion, which carried unanimously.

The total Fire/EMS tax amount reported was $112,318.36.

17. Animal Control Officer's Report

No additional formal action was taken.

18. Junior Council Member Report

No report.

19. Zoning Officer's Report

No formal action was taken.

20. Mayor's Report

A PennDOT public meeting regarding the Baltimore Street bridge is scheduled for October 13 from 6:00 to 8:00 p.m.

21. Committee Reports

Beautification

Council discussed weed-eating and general beautification needs.

Building and Property

Council discussed replacement of smoke and heat alarms at 1 Manchester Street, including integration into the Borough's existing monitoring system. An estimated cost of $1,275 was reviewed.

Council also discussed an occupancy/lease arrangement between the Borough and the Glen Rock Historical Society.

M. Shaver made a motion to authorize Solicitor Evan Gabel to prepare a lease agreement between the Borough and the Glen Rock Historical Society; K. Hoffmanner seconded the motion, which carried unanimously.

Ordinance

Council discussed e-bikes on public paths.

Council also discussed the Borough's solicitation ordinance.

M. Shaver made a motion to authorize Solicitor Evan Gabel to provide information regarding the solicitation ordinance for Council review; J. Siesko seconded the motion, which carried unanimously.

Public Safety

Council discussed crosswalk parking and related public-safety concerns.

Special Projects

No formal action was taken.

Strategic Planning

No formal action was taken.

Personnel

Council submitted comments regarding the proposed employee handbook. J. Siesko will distribute the revised document to Council and Borough employees for additional review.

Council discussed the need to obtain updated next-of-kin information for police personnel.

An update was provided on the Borough's secretarial search.

Finance

Council reviewed invoices exceeding $1,000 for payment from the General Fund.

CGA Law Firm	$5,456.72
Gettle Inc.	$1,131.00
JR Holley & Assoc, Inc.	$1,508.80
South Penn Code Consultants LLC	$2,440.00
Southern Reg. Police Commission	$27,481.17 - August
	$27,481.17 - September
Wertz Farm & Power Equip., Inc.	$1,448.24

M. Shaver made a motion to approve payment of General Fund invoices exceeding $1,000; J. Siesko seconded the motion, which carried unanimously.

Council reviewed the monthly journal entries and check lists.

J. Siesko made a motion to approve the monthly journal entries and check lists; M. Shaver seconded the motion, which carried unanimously.

22. Old Business

Council discussed parking concerns on Lester Court, including snow-emergency access and potential no-parking areas.

23. President's Report

Council discussed Borough participation in the Tunnel to Towers 9/11 Remembrance Relay, scheduled for September 8 at 6:00 p.m. at the fire house.

24. Public Comment

Council Member Locke asked whether a permit would be required for repairs to his residence following damage caused by a vehicle striking the structure. Mayor Michelle Siesko and Treasurer Ann Merrick advised that permits would be required.

25. Executive Session

No Executive Session was held.

Adjournment

M. Shaver made a motion to adjourn; K. Hoffmanner seconded the motion, which carried unanimously.

The meeting adjourned at 11:17 p.m.
The next regular Council meeting is scheduled for September 16, 2026.

Respectfully submitted,
Mayor Michelle Siesko