GLEN ROCK BOROUGH COUNCIL

Regular Meeting Minutes
July 15, 2026

The regular meeting of the Glen Rock Borough Council was held on Wednesday, July 15, 2026, in the Borough Municipal Building. Council Vice President Jason Siesko called the meeting to order at 7:00 p.m. in the absence of Council President Amanda Rombach. The Pledge of Allegiance was recited.

Roll Call

Present: Mayor Michelle Siesko; Council Vice President Jason Siesko; Council Members Karen Hoffmanner, John Locke, Mike Shaver, and Adam Gluck; Solicitor Evan Gabel, Esq.; Engineer Jason Brenneman; Public Works Supervisor Blake Strassman.

Absent: Council President Amanda Rombach and Council Member Chad McCullough.

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1. Approval of Agenda

K. Hoffmanner made a motion to approve the agenda; J. Locke seconded the motion, which carried unanimously.

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2. Announcements / Vacancies

Zoning Hearing Board

K. Hoffmanner made a motion to appoint Rollin Apgar to the Zoning Hearing Board; J. Locke seconded the motion, which carried unanimously.

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3. Public Comment

Council heard comments regarding the ongoing animal welfare situation on Glenvue Road.

Grace Froelich of Animal Rescue, Inc. reported that numerous cats had already been removed from the property and that rescue organizations continued working to safely remove the remaining animals. She discussed the condition of the animals, the challenges of trapping those remaining inside the residence, and concerns regarding fleas and other health conditions. She explained that Animal Rescue, Inc. had offered assistance earlier in the process and requested that rescue organizations be permitted additional time to complete removal efforts.

Animal Control Officer Michelle Klugh provided an update regarding her involvement with the property. She explained the limitations of her authority and discussed communications with the SPCA and the Department of Aging. Ms. Klugh reported that deceased animals had been removed from the property for cremation and answered questions from Council regarding the status of the remaining cats.

Kathy Heisler addressed Council regarding previous concerns at the property and encouraged continued efforts to hold the appropriate agencies accountable for addressing similar situations in the future.

Sharon Fritz, representing Homeless to Home Husky Rescue, discussed the efforts made by local rescue organizations and emphasized the importance of resolving the situation while protecting both the property owner and the remaining animals. She expressed concern regarding the amount of public attention the situation had received and requested sufficient time to complete the rescue effort.

Jessica Walton of Castaway Critters discussed coordination among local rescue organizations and communications with the property owner's power of attorney. She reported that rescue groups had worked cooperatively to remove animals from the property and expressed appreciation for those assisting with the effort.

Ocean Lawing of Feline Solutions discussed the timeline of the situation and expressed concern regarding the response from outside agencies. She encouraged continued cooperation among all organizations involved and emphasized that the remaining work should be completed in a respectful manner.

Barbara Wilcox addressed Council regarding property maintenance concerns within the Borough and encouraged continued enforcement efforts.

Patrick Walters also addressed Council regarding community property maintenance concerns and encouraged residents to report violations when observed.

No formal action was taken.

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4. Fire Chief & EMS

No report.

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5. Engineer's Report

Engineer Jason Brenneman reported that the Glen Rock Park Trail project had been completed, including the path installation and stabilization work. Minor reseeding may be necessary in the fall to address areas requiring additional growth.

M. Shaver made a motion to approve payment of the Glen Rock Park Trail project invoice in the amount of **$109,545.38** using Rockville Road Rec funds; K. Hoffmanner seconded the motion, which carried unanimously.

Mr. Brenneman reported that approximately **$45,000** remained available within the project budget. Council discussed additional improvements that could be completed using the remaining project funds, including fencing, benches, trees, mulch, and other amenities.

Mr. Brenneman presented the proposal received from Security Fence Company for installation of a new fence adjacent to the trail. Following discussion, Council agreed to proceed with an **8-foot chain link fence with a bottom rail and no gate**.

M. Shaver made a motion to approve installation of an 8-foot chain link fence with bottom rail in the amount of **$13,910.00** using Rockville Road Rec funds; K. Hoffmanner seconded the motion, which carried unanimously.

Council discussed additional landscaping improvements for the completed trail project. To ensure available grant funds could be utilized if necessary, Council authorized expenditures for trees and benches.

M. Shaver made a motion to authorize additional expenditures for the Glen Rock Park Trail project **not to exceed $20,000 for trees and $8,500 for benches** using Rockville Road Rec funds; J. Locke seconded the motion, which carried unanimously.

Mr. Brenneman reported that PennDOT required replacement of the existing stop bars before the ARLE grant could be closed. A proposal was received to replace all four stop bars with thermoplastic markings.

K. Hoffmanner made a motion to approve installation of the thermoplastic stop bars as part of the ARLE grant in the amount of **$4,308.74**; A. Gluck seconded the motion, which carried unanimously.

Mr. Brenneman noted that repainting the crosswalks was not included within the ARLE project.

6. Executive Session

No Executive Session was held.

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7. Persons on Agenda

There were no persons on the agenda.

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8. Unresolved Complaints

Council reviewed the status of unresolved code enforcement matters.

6 Water Street

Council received an update regarding the property. The matter had previously been referred to the District Justice. Copies of the letters that were sent to the property owners need to be sent to Evan Gable.

25 Church Street

Council reviewed the property's continued noncompliance following expiration of the Notice of Violation. After discussion, Council agreed the matter should be forwarded for enforcement.

M. Shaver made a motion to refer 25 Church Street to the District Justice; J. Locke seconded the motion, which carried unanimously.

208 Hanover Street

Council was advised that the violations at the property had been corrected. No further action was required.

53 Cottage Avenue

Council reviewed the status of the property following issuance of the Notice of Violation. The matter remains under review.

33 Baltimore Street

Council was advised the property had been brought into compliance. No further action was required.

23 High Street

Council was advised the weeds had been removed and the property was in compliance. No further action was required.

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9. Approval of June 17, 2026 Meeting Minutes

The June 17, 2026 regular meeting minutes were reviewed.

J. Locke made a motion to approve the June 17, 2026 meeting minutes; K. Hoffmanner seconded the motion, which carried unanimously.

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10. New Business

Lester Court

Council discussed parking concerns on Lester Court and reviewed options for improving enforcement. Discussion included installation of additional regulatory signs referencing the applicable section of the Pennsylvania Vehicle Code.

Following discussion, Council agreed to install five signs.

M. Shaver made a motion to authorize the purchase and installation of five parking signs for Lester Court; J. Locke seconded the motion, which carried unanimously.

School Street

Council discussed un-adopting School Street, due to the issues it poses for snow removal. The matter was discussed for future consideration because the home owners need to be consulted. No formal action was taken.

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11. Friends of Glen Rock Borough

Council considered a request from the Friends of Glen Rock Borough to use the Rail Trail and Krebs Park for the annual Community Yard Sale on **Saturday, August 1, 2026, from 8:00 a.m. until 1:00 p.m.**

M. Shaver made a motion to approve the request; K. Hoffmanner seconded the motion, which carried unanimously.

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12. Glen Rock Recreation Board Report

Council acknowledged receipt of a letter from the Glen Rock Recreation Board expressing appreciation for the Borough's assistance with the Summer Block Party.

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13. Solicitor's Report

Solicitor Evan Gabel presented proposed amendments to the Borough's parking ordinance. The proposed revisions included provisions for parking hang tags and prorated parking permit options.

Following discussion, Council agreed to proceed with advertising the ordinance amendment with the updated language.

M. Shaver made a motion to authorize advertisement of the proposed updated amendment to the Borough Code regarding parking; K. Hoffmanner seconded the motion, which carried unanimously.

Solicitor Gabel also provided updates regarding several legal and code enforcement matters, including:

- District Justice paperwork
- 4 Argyle Avenue
- Manchester Street
- 10 Junior Street
- Tattoo shop
- Main Street Market permits
- 27 Hanover Street
- Winter Avenue

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14. Work Supervisor's Report

Public Works Supervisor Blake Strassman presented his monthly report.

Mr. Strassman reported that a trash receptacle had been installed at the Arthur Hufnagel Public Library. He also reported that Borough crews had completed routine mowing, weed trimming, and maintenance throughout the Borough.

Additional work completed during the month included installation and replacement of Borough signs, maintenance of Veterans Park flags, parking lot restriping, and continued maintenance of Borough equipment.

Mr. Strassman discussed the condition of the Borough mower and the need to begin planning for its eventual replacement. Council discussed obtaining pricing and considering future budget needs.

Mr. Strassman also reported receiving complaints regarding dog waste in Borough parks and along walking paths and discussed possible educational signage and continued enforcement.

Council also discussed concerns regarding the former bank building fire alarm system and options for resolving the issue.

Mr. Strassman concluded his report by discussing surplus Borough equipment and materials that may no longer be needed and reviewed options for disposal in accordance with Borough policy.

No formal action was taken.

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15. Secretary's Report

No report.

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16. Treasurer's Report

Council considered Resolution 2026-19 removing former Borough Secretary Rebecca Magnani as an authorized Borough check signer.

M. Shaver made a motion to amend Resolution 2026-19 removing Rebecca Magnani as an authorized Borough check signer; K. Hoffmanner seconded the motion, which carried unanimously.

Council reviewed invoices exceeding $1,000 for payment from the General Fund.

M. Shaver made a motion to approve payment of General Fund invoices exceeding $1,000; K. Hoffmanner seconded the motion, which carried unanimously.

Council reviewed the monthly journal entries and check lists.

M. Shaver made a motion to approve the monthly journal entries and check lists; K. Hoffmanner seconded the motion, which carried unanimously.

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17. Animal Control Officer's Report

Animal Control Officer Michelle Klugh reported on recent animal control activity within the Borough and answered follow-up questions regarding the Glenvue Road property discussed during Public Comment.

No formal action was taken.

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18. Junior Council Member Report

No report.

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19. Zoning Officer's Report

Council received the monthly Zoning Officer's report.

No action was taken.

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20. Mayor's Report

Mayor Michelle Siesko reported that a joint committee was being formed between YCL, Friends of Hufnagel and Glen Rock Borough to discuss the plans for the newly acquired back room of the library. Council members were asked to indicate their interest so they could be included in future meetings.

21. Committee Reports

Beautification

Council Member Karen Hoffmanner provided a brief update regarding Borough beautification efforts.

Building and Property

Council Member Hoffmanner reported on ongoing maintenance of Borough-owned buildings and properties.

Ordinance

Council Member Mike Shaver reported that proposed parking ordinance amendments remained under review and would return to Council following advertisement and additional review.

Public Safety

Mayor Michelle Siesko reported that efforts continued to schedule a meeting with EMS representatives to discuss ongoing operational concerns and future coordination with the Borough.

Special Projects

Council discussed whether Glen Rock Borough should participate as a consulting party for the State Route 616 Retaining Wall Project because of the potential effect on historic properties. Council expressed support for participating in the review process.

Strategic Planning

Council Member Mike Shaver provided a brief strategic planning update.

Personnel

Council received an update regarding the recruitment process for the vacant Borough Secretary position. Interviews were expected to begin the following week.

To avoid delaying the hiring process until the August meeting, Council discussed authorizing the Personnel Committee to extend an employment offer if an acceptable candidate was identified.

J. Siesko made a motion authorizing the Personnel Committee to make an employment offer for the Borough Secretary position prior to the next regular Council meeting if a qualified candidate is identified within the approved salary range; A. Gluck seconded the motion.

The motion carried, with **J. Locke voting opposed**.

Finance

Council reviewed the monthly financial information.

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22. Old Business

Council discussed revisions to the Glen Rock Baseball agreement, including the status of the lease and planned safety improvements adjacent to the walking trail.

Council also discussed the Enterprise Street property and other ongoing Borough matters.

No formal action was taken.

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23. President's Report

No report.

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24. Public Comment

Additional public comment was received.

No action was taken.

25. Executive Session

No Executive Session was held.

Adjournment

There being no further business to come before Council, **M. Shaver made a motion to adjourn; K. Hoffmanner seconded the motion, which carried unanimously.**

The meeting adjourned at **9:55 p.m.**

Respectfully submitted,
Mayor Michelle Siesko