GLEN ROCK BOROUGH COUNCIL

Regular Meeting Minutes

September 16, 2026

The regular meeting of the Glen Rock Borough Council was held on Wednesday, September 16, 2026, in the Borough Municipal Building. Council President Amanda Rombach called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call

Present: Council President Amanda Rombach, Council Vice President Jason Siesko; Council Members Karen Hoffmanner, John Locke, Mike Shaver, and Adam Gluck; Mayor Michelle Siesko; Treasurer Ann Merrick; Solicitor Evan Gabel, Esq.; Engineer Jason Brenneman; Public Works Supervisor Blake Strassman.

Absent: Council Member Chad McCullough

1. Approval of Amended Agenda

K. Hoffmanner made a motion to approve the amended agenda; J. Locke seconded the motion, which carried unanimously.

2. Announcements / Vacancies

K. Hoffmanner made a motion to appoint Journey Minnich to the vacant Junior Council position; A. Gluck seconded the motion, which carried unanimously.

3. Public Comment

No public comment was offered.

4. Fire Chief & EMS

No report.

5. Engineer’s Report

TASA / Multimodal Grant – Main Street Project

Council discussed the timing of Main Street construction, including whether work could take place during the school year and a possible spring 2028 construction period (April through July). Discussion included temporary right-of-way acquisitions, property-owner pre-construction inspections, and the impact on parking. Property owners would be offered the opportunity to opt in to pre-construction inspections, and basement conditions would be videotaped. Jason requested a one-year extension of the multimodal grant.

Council considered a letter approving the removal of approximately three to four parking spaces in connection with the project**.**

K. Hoffmanner made a motion to approve the letter; A. Gluck seconded the motion, which carried unanimously.

Glen Rock Park Trail

Council discussed a one-year extension of the Glen Rock Park Trail project. Of the $170,000 grant, $151,000 had been spent and $19,000 remained, to be expended by August 20, 2027.

Work still to be done includes planting 20 trees and providing one year of watering, with planting planned for mid-October, and benches with plaques that say Glen Rock Community Park.

Street Improvement / Paving Priorities

Council reviewed Rexwood, Hanover, Camp, Edgehill (Ridge to the Township line), High Rock, and Codorus Streets as paving priorities but none are in bad shape except Codorus.

M. Shaver made a motion to have Jason Brenneman obtain rough cost estimates; K. Hoffmanner seconded the motion, which carried unanimously.

Members discussed whether Codorus Street might be abandoned. Council noted that new deeds may be necessary in the event of street abandonment and that affected property owners would need to agree.

Other

Jim Morris has sent a list of potential meeting dates to discuss the project at Krebs Park, hopefully within the month.

CDBG Grants have not been released yet but money from them can potentially be used for curb/sidewalk repair or for storm sewer repair/upkeep.

A contractor was working with 160 Hanover Avenue on the Winter Avenue collapse, and the Borough awaited a contractor estimate for a storm sewer problem.

6. Persons on Agenda

Randy Smith – Christmas Decoration Committee

Randy Smith discussed brackets for Christmas decorations to be installed above the pole lights on either side of the Borough Building main entrance. The brackets would be painted to match the brickwork. Council discussed whether the lights could use the building's electrical supply or would need to connect to the traffic-light system.

David Wooden – Borough Property

David Wooden addressed Council regarding a playground at 23 Mudd Lane, on Borough-owned property along Fair School Road. The playground must be moved 25 feet back from the property line. A one-month deadline was discussed.

Lucy Cadwallader – Property Maintenance

Lucy Cadwallader, 176 Hanover Avenue, addressed Council regarding property-maintenance complaints and code enforcement. She stated that accountability was beginning to occur and that complaints were being heard.

7. Unresolved Complaints

Council reviewed the complaint status list, including 12 High Street, 14–16 Main Street, 100 Church Street, 203 Hanover Street, 57–59 Main Street, 150 Ridge Street, 208 Hanover Street, 201 Hanover Street, 231 Hanover Street, and 175 Hanover Street. Courtesy letters and notices of violation had been issued as indicated on the agenda, with response deadlines ranging from September 19 through October 6, 2026. Council also noted that a notice of violation had been sent to 35 Junior Street.

8. Approval of August 19, 2026 Meeting Minutes

J. Locke made a motion to approve the August 19, 2026 meeting minutes; K. Hoffmanner seconded the motion, which carried unanimously.

9. New Business

J. Siesko made a motion to approve the 2027 York County SPCA Animal Care & Housing Agreement; K. Hoffmanner seconded the motion, which carried unanimously.

J. Locke made a motion to approve the 2027 Klugh Animal Control Services Contract; K. Hoffmanner seconded the motion, which carried unanimously.

Council also discussed adding SPCA information to the Borough website.

10. Friends of Glen Rock Borough

An update of the FOGR calendar was given - the next events are the:

10/3 Pumpkin Trail

10/31 Trick or Treat Trail

11. Glen Rock Recreation Board Report

Council discussed the Glen Rock Athletic Association usage agreement. Solicitor Evan Gabel will review provisions relating to damage caused by visiting teams or spectators, as the Borough does not wish to assume responsibility for those damages.

Council considered eliminating the $25 pavilion rental fee for Borough residents. M. Shaver made the motion, which failed for lack of a second.

12. Solicitor’s Report

Council reviewed the proposed credit card policy, proposed amendments to Chapter 10, Part 1 incorporating Chapter 10, Part 3, and a proposed penalty for work performed without a permit.

Evan gave an update on the lease between the Borough and the Glen Rock Historical Society. The lease transferred to the Borough with the sale of the building and is good until 2051. No further action is required at this time.

Council entered Executive Session at 8:37 p.m. and returned to the regular meeting at 8:54 p.m.

Following Executive Session, **M. Shaver made a motion to adopt a resolution accepting a deed in lieu of condemnation for the property on Enterprise Street; K. Hoffmanner seconded the motion, which carried unanimously.**

13. Work Supervisor’s Report

The Argyle Avenue bridge was reported to be in fair condition, with findings generally consistent with the 2024 report. Needed work included abutment repairs, addressing scour and backfill, and deck repair.

Council discussed basement dehumidifiers at the Neuhaus Building. Two usable units were identified; one was operating and the other required a cord that Blake would obtain. Humidity was not reported to be excessive.

A contractor was working with 160 Hanover Avenue on the Winter Avenue collapse, and the Borough awaited a contractor estimate for a storm sewer problem.

Blake has been providing weekly reports, and Amber was expected to do the same when she began work.

A compressor sold on Municibid for $410

The Mahindra attachment needs to be put up for auction.

Leaf collection dates would be discussed with Blake and advertised.

Council discussed a mower quote from Wertz. Because Wertz was not a COSTARS vendor, Blake was asked to obtain two additional quotes.

14. Secretary’s Report

Council was given PMCA updates for 1–3 Baltimore Street, 11 Main Street, 17 Main Street, 245 Hanover Street, and 225 Hanover Street.

15. Treasurer’s Report

J. Siesko made a motion to authorize payment of the full 2026 Fire/EMS tax amount to Glen Rock Hose & Ladder and Glen Rock EMS, Inc., using available Fire/EMS Tax Fund monies and the General Fund for the remaining balance; M. Shaver seconded the motion, which carried unanimously.

M. Shaver made a motion to transfer $1,005.80 from the Liquid Fuels Account to the General Fund to correct the deposit of the Commonwealth of Pennsylvania’s 2025–26 Severe Weather Reimbursement; J. Siesko seconded the motion, which carried unanimously.

K. Hoffmanner made a motion to transfer $250,000 from the General Fund to the Money Market Reserve Fund to earn a higher interest yield; J. Locke seconded the motion, which carried unanimously.

16. Animal Control Officer’s Report

No additional formal action was recorded.

17. Junior Council Member Report

No report recorded.

18. Zoning Officer’s Report

No formal action recorded.

19. Mayor’s Report

Code Enforcement Borough Inspection

Council revisited its August motion for PMCA to conduct a Borough-wide property inspection.

K. Hoffmanner made a motion to revoke the previously approved approach and instead divide the Borough into quadrants for Council members to inspect; A. Gluck seconded the motion, which carried with M. Shaver opposed.

Heritage Rail Trail / Ruins Hall Trailhead

A. Gluck made a motion to approve a letter of support for the Heritage Rail Trail/Ruins Hall Trailhead grant application; K. Hoffmanner seconded the motion, which carried unanimously.

Historic Preservation Society Parking

M. Shaver made a motion to approve the Glen Rock Historic Preservation Society’s request to reserve three Manchester Street parking spaces on September 28, 2026; K. Hoffmanner seconded the motion, which carried unanimously.

Parking Ordinance Implementation

Council discussed implementation of the recently adopted parking ordinance, effective January 1, including resident notification, permitting, signage, and enforcement. Fees will be established by resolution. Council discussed use of a private booting company rather than police and consideration of hang tags.

20. Committee Reports

Beautification

The Beautification Committee meeting scheduled for September 19 was discussed; meetings may be held every other month in October and November.

Building and Property

Council discussed the planned drop box at 1 Manchester Street.

A larger key box for the water key at 32 Main Street needs to be acquired and installed.

Ordinance

Examples of non-solicitation ordinances provided by the Solicitor. M. Shaver favored the Shrewsbury example but considered the proposed $10 fee too low. The ordinance matter will return for consideration in October.

Public Safety

A meeting with EMS had been scheduled.

Council discussed moving the stop sign at Hanover Street and Water Street and adding a pedestrian sign with a flashing light. J. Siesko made a motion to pursue the change, K. Hoffmanner seconded it, and the motion carried unanimously.

Jason Brenneman was asked to review safety implications before implementation.

Special Projects

Council approved preauthorization of up to $2,000 annually for Microsoft services. J. Locke made the motion; M. Shaver seconded it; the motion carried unanimously.

Council also approved preauthorization of up to $2,500 for a new computer for Ann. A. Gluck made the motion; K. Hoffmanner seconded it; the motion carried unanimously.

Strategic Planning

Council discussed a mower quote from Wertz. Because Wertz was not a COSTARS vendor, Blake was asked to obtain two additional quotes.

Personnel

Council discussed proposed employee handbook changes, including vacation accrual for part-time employees, the credit card policy, and the payment or accrual of vacation for terminated employees.

Council also reviewed progress in the secretarial search. Amber Nail had been hired and was expected to begin September 21.

Finance

Council reviewed invoices exceeding $1,000 for payment from the General Fund.

CGA Law Firm	$3,738.18
HRG, Inc.	$4,944.12
Southern Reg. Police Commission	$27,481.16 - October
	$27,481.17 - November
	$27,481.17 - December

M. Shaver made a motion to approve payment of General Fund invoices exceeding $1,000; K. Hoffmanner seconded the motion, which carried unanimously.

Council was advised that 2027 budget planning would begin soon and proposed projects should be submitted.

21. Old Business

Council discussed the previously approved Glen Rock Historic Preservation Society internet-service arrangement. No additional action was clearly recorded.

22. President's Report

No additional report recorded.

23. Public Comment

John Locke discussed damage to his home caused by a driver who struck the house and requested a waiver of the permit requirement. Council noted that it lacked authority to waive a required permit and he would have to go through the proper channels to obtain permits.

Adjournment

M. Shaver made a motion to adjourn; K. Hoffmanner seconded the motion, which carried unanimously.

The meeting adjourned at 10:25 p.m.

The next regular Council meeting is scheduled for October 21, 2026.

Respectfully submitted,

Mayor Michelle Siesko