

GLEN ROCK BOROUGH
Borough Council Meeting
April 17, 2013

Present:	Council Members:	Lucy Cadwallader Eugene Delahanty L. James Merrick* Benjamin Wetzel Doug Young
	Engineer:	Jason Brenneman
	Solicitor:	Michelle Pokrifka*
	Secretary:	Ann Merrick
	Visitors:	None

The meeting was Called to Order at 7:03 P.M. by Vice-President, B. Wetzel, with the pledge to the flag, followed by a Moment of Silence for those who lost their lives and/or were injured in the Boston Marathon bombing.

No Public Comment

Announcements

1. B. Wetzel announced the following vacancies:
 - a. GR Recreation Board; and
 - b. GR Planning Commission.

Borough Engineer's Report

1. The Codorus Street Retaining Wall project is complete. The engineer will complete the Army Corps GP-4 Permit Compliance. J. Brenneman provided a Request for Payment for Brett Bishard General Excavating. The secretary will contact FEMA about scheduling a final inspection, if necessary. J. Brenneman asked to be present if FEMA does complete an onsite inspection. Council asked about whether the piping was supposed to be capped off or cut off. J. Brenneman was unsure and will investigate.
2. The Church Street – Growing Greener II Grant project bids will be advertised April 17 and 23, 2013. Jineen Boyle asked whether the Borough was interested in filing for an extension until September, 2014, just in case there is an unforeseen problem during construction. D. Young moved to authorize J. Brenneman to file for an extension with Jineen Boyle, DEP, for the Church Street – Growing Greener II Grant project, seconded by L. Cadwallader. Motion carried.

3. Strathmeyer Landscape Development provided an estimate for repair of the Rain Garden due to damages from the Pepsi Truck.
4. J. Brenneman met with Shrewsbury Township, Mr. Charles Wetzel and the WS this afternoon to discuss lack of drainage for storm water runoff along Manchester Street near Wetzel's Market. Gabions were installed on both sides of the creek channel, by Penn DOT, but this is outside their jurisdiction. Penn DOT is responsible for piping and inlets if located in the Township, but if located in the Borough, Glen Rock is responsible. A suggestion was made to video the pipe. The engineer discussed possibly installing one inlet and a new pipe but one inlet is not going to catch all the storm water runoff. D. Young moved to authorize the engineer to contact Penn DOT to schedule another meeting, to gather more information, seconded by E. Delahanty. L. Cadwallader was opposed; E. Delahanty, B. Wetzel and D. Young voted in favor. Motion carried. L. Cadwallader explained that she was opposed because not all of Council was present for the meeting, to help make the decision.

*J. Brenneman left the meeting at 7:40 P. M.

GR Planning Commission's Report

No report.

GR Recreation Board Report

1. New Tennis Net will be installed this spring.
2. K. Krebs has been staining the benches and the pavilion.
3. W. Cadwallader is creating a dog bag tube to encourage pet owners to clean up after their pets, while at the park.

Approval of Minutes

1. The solicitor corrected the wording of #3 under the Solicitor's Report: remove "allow PSAB" and add "although school law" in its place. L. Cadwallader moved to approve the March 20, 2013 minutes, correcting the wording of #3, page 2, seconded by E. Delahanty. Motion carried. D. Young abstained from the vote.
2. D. Young moved to approve the April 4 Quarterly Meeting Minutes with the following addition to the section "In Lieu of Land Fees": R. Apgar recommended that the Borough use the "in lieu of land" fees for the Glen Rock Park improvement related to ADA updates and he stated that it is not in the best interest of the Borough to create a new park at this time, given the Borough's financial situation and legal possibility of using the fees at the Glen Rock Park, seconded by E. Delahanty. Motion carried.

*J. Merrick arrived for the meeting at 7:48 P. M.

Zoning Officer's Report

1. The ZO provided a monthly summary report for March 2013, which is available for review in the Borough Office, if requested. The secretary provided the following summary: there were three zoning permits issued and one rental inspection completed.

Solicitor's Report

1. M. Pokrifka provided Council with a Memo regarding the necessary steps for the Borough to terminate Municipal Authority. Council discussed possible benefits to the Borough if taking over the Authority. The solicitor does not advise Council to consider taking over the Authority just for insurance reasons.

*R. McCullough, Jr. arrived for the meeting at 8:09 P. M.

2. The solicitor contacted the District Magistrate Jeff Joy today to discuss Ordinance 426 with regard to parking violations on the Municipal Parking Lot. Ordinance 426 does not address enforcement or penalties to violators. The District Magistrate wanted to apply the Vehicle Code penalties for the Municipal Lot. In the draft version of the codification, the suggestion is made that the Borough adopt the Vehicle Code stipulations specific to parking lots. M. Pokrifka stated that the Vehicle Code regulates highways and bridges. D. Young moved to authorize the solicitor to write an ordinance to include weight limits for the use of parking lots and impose penalties in accordance with the Vehicle Code, seconded by L. Cadwallader. L. Cadwallader, J. Merrick, B. Wetzel and D. Young voted in favor; E. Delahanty voted opposed. Motion carried.
3. The District Magistrate issued a Notice of Judgment for GRB vs. B. Urian. Either party has the right to appeal within thirty days, after the entry of Judgment. M. Pokrifka stated that she would need authorization to file an injunction with the Court of Common Pleas, if no response is received from B. Urian regarding an appeal. D. Young moved to authorize M. Pokrifka to file an injunction, as needed, seconded by L. Cadwallader. Motion carried.
4. The solicitor has provided a copy of her comments regarding specific sections of the Storm Water ordinance. She suggested that Council review or she could review with the ordinance committee.
5. Council will need to adopt York County's Hazard Mitigation Plan or write and adopt a Plan specific to the Borough.

Mayor's Report

No report.

Work Supervisor's Report

1. The WS has completed repairs on the mowers for the cutting season.
2. The WS has been cleaning the 2001 Truck, in preparation to sell the truck. If the truck is sold to another municipality, then it does not need to be advertised. If the truck is sold to a private company, then the WS will provide the solicitor with truck specifications, to prepare advertisement.
3. The WS reviewed specifications and costs for a new 2013 truck purchase. The chase cost is \$44716, the truck body and hydraulic system cost is \$22700 and a new spreader and plow costs are \$10319.75, for a total price of \$78281.60. Council discussed. J. Merrick moved to authorize the solicitor to prepare Resolution 2013-6, authorizing the sale of the 2001 truck at fair market value, for a minimum of \$15000.00, seconded by L. Cadwallader. Motion carried. D. Young moved to authorize the purchase of a new 2013 truck, if Apple Ford agrees to match Beasley Ford's total price of \$78281.60, seconded by J. Merrick. Motion carried.
4. The WS asked the solicitor for information regarding obtaining health insurance with the W & S Authority; M. Pokrifka will be in contact with Mike Craley to discuss.
5. The WS stated that the Borough has a saw cutter and will be able to saw cut the damaged edge of the Municipal Parking Lot.
6. The WS informed Council that the storm water inlet located near the Maintenance Building, closest to the salt bin, has collapsed. It is currently blocked off and will need to be repaired soon.

Secretary's Report

1. The secretary requested a motion to authorize payment of the 2013 MMO for Borough Employees, \$8676.00. D. Young moved to authorize payment of the 2013 MMO for Borough Employees, \$8676.00, seconded by L. Cadwallader. Motion carried.
2. The secretary stated that GRB is registered to purchase Salt for the 2013-2014 Snow Season through the State (Department of General Services).
3. The secretary requested a motion to transfer \$100,000 from the General Fund to Reserve Funds to receive highest yield of interest. J. Merrick moved to transfer \$100,000 from the General Fund to Reserve Funds to receive highest yield of interest, seconded by L. Cadwallader. Motion carried.
4. The secretary requested a motion to transfer \$5000 from the Rental Fund into the General Fund to receive highest yield of interest. L. Cadwallader moved to transfer \$5000 from the Rental Fund into the General Fund to receive highest yield of interest, seconded by D. Young. Motion carried.

Personnel Report

1. The Personnel Committee is scheduled to meet on April 29, 2013.

Special Project's Report

1. L. Cadwallader provided an update for the Clean the Stream event scheduled for April 27, 2013, 8am – 1pm. L. Cadwallader asked that Council consider paying the employees for their time; in the past employees have volunteered their time. The WS stated that he will be on vacation and is not available. Flowers for planters will be purchased from The Treehouse Florist for a cost of \$105.00; Keep America Beautiful has awarded a grant to the Borough and will cover the cost of trash bags and gloves, and a yard waste dumpster is being donated by York Waste Disposal/Republic Services. L. Cadwallader moved to pay A. Merrick and S. Bowers for five hours on April 27, 2013, seconded by E. Delahanty. J. Merrick abstained from the vote. Motion carried.

Police Commission Report

1. Next meeting is May 1, 2013.

Building/Property's Report

No report

Public Safety Report

No report.

Ordinance/Refuse Report

1. The Ordinance Committee will schedule a meeting with the solicitor to discuss the Storm Water Ordinance.

Finance Report

1. B. Wetzel presented a list of the following invoices over \$500.00 to be considered for payment using the General Fund:

a. CGA Law Firm	\$ 1500.00
b. James R. Holley & Associates, Inc.	5733.48
c. Brett Bishard General Excavating	45221.37

L. Cadwallader moved to pay the invoices over \$500.00 through the General Fund, as presented, seconded by D. Young. Motion carried.

Vice-President's Report

1. Council discussed the advertisement for public meeting for the new park and Church Street project, 6:30 P. M. on May 15, 2013. L. Cadwallader moved to authorize the solicitor to advertise a Public Meeting for May 15, 2013, beginning at 6:30 P. M. to

present plans for the new park on Baltimore Street and discuss the Church Street storm sewer project, seconded by J. Merrick. Motion carried.

2. A. Merrick stated that she has resigned as the Civil Service representative for the Borough.

J. Merrick moved to adjourn the meeting at 9:51 P. M., seconded by L. Cadwallader. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer