

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
February 18, 2015**

<b>Present:</b>	Council Members:	Eugene Delahanty Jeremy Diehl* Victoria Ribeiro Mike Shaver, Jr. Benjamin Wetzel Doug Young
	Borough Engineer:	Jason Brenneman, P. E.*
	Secretary:	Ann Merrick

**The meeting was Called to Order** at 7:00 P.M. by Council Vice-President Benjamin Wetzel beginning with the pledge to the flag.

**No Public Comment**

**Vacancies**

1. GR Planning Commission: one vacancy.
2. GR Recreation Board: two vacancies.
3. Council received a letter of resignation from Ronald McCullough, Jr., as Mayor, effective March 18, 2015; Mayor McCullough is moving out of the Borough. M. Shaver moved to accept the resignation of Ronald McCullough, Jr. as Mayor, effective March 18, 2015, seconded by J. Diehl. Motion carried. The Borough will accept letters of interest and will appoint someone to the vacancy on March 18, 2015.

\*J. Diehl arrived for the meeting at 7:02PM.

**Agenda**

1. John Kerstetter, AWK Consulting Engineers, Inc.  
Mr. Kerstetter presented information for the proposed York County Bridge No. 114 (Valley Street Bridge) replacement project. Comment Forms were provided for questions/comments.

**GR Recreation Board Report**

1. No February meeting.
2. D. Young discussed the meeting with Lori Yeich, DCNR, held on April 16.  
J. Brenneman was authorized by Council to attend this meeting too.

\*J. Brenneman arrived for the meeting at 7:38 PM.

In order to complete this grant, estimates are needed for ADA Paths to the Dog Park, ADA Paths to the Swing Set, ADA Paths to Bounce Equipment, Swing Set replacement costs, Bounce equipment replacement costs, and replacement costs for the same size large play structure. M. Shaver moved to authorize the Borough Engineer to develop a site plan and cost estimates as discussed, seconded by J. Diehl. Motion carried.

## **No GR Planning Commission Report**

### **Approval of Minutes**

1. D. Young moved to approve the January 21, 2015 Council Meeting Minutes, seconded by M. Shaver. Motion carried.

### **Borough Engineer's Report**

1. J. Brenneman discussed the CDBG Hanover Street Curb & Sidewalk project. There are two large trees and three small trees located too close to the sidewalk at 208 Hanover Street; the CDBG funds may be used to remove these trees; the cost is unknown at this time.
2. J. Brenneman discussed applying for the ARLE Grant for the signal light; grant applications are due June 30, 2015. Council discussed the emergency emitter system. D. Young moved to authorize J. Brenneman to begin gathering cost estimates for a 2015 ARLE Grant, seconded by J. Diehl. Motion carried. The Borough has been approved for the Green Light Go Grant to replace remaining LED lights.
3. J. Brenneman mentioned the possibility of the Borough applying for grant funds through the Low Volume Road Grant which is part of Dirt & Gravel; the deadline for this grant is February 27, 2015.
4. Council discussed possible 2015 road paving projects including paving the parking lot at the park, Water Street, Codorus Street and Winter Avenue. Other projects discussed include Water Street Storm Sewer and Rexwood Drive micro-surfacing. The Work Supervisor gathered material estimates including how many tons needed and an estimated cost per project. Council's priority list is Water Street paving, Water Street storm sewer and paving the parking lot at the park. J. diehl moved to bid asphalt purchases for Water Street and the park Parking Lot contingent upon Shrewsbury Township being able to place the asphalt, seconded by V. Ribeiro. Motion carried. J. Diehl moved to authorize J. Brenneman to begin bid documents for the Water Street Storm Sewer project, seconded by V. Ribeiro. Motion carried.

### **Zoning Officer's Report**

1. Code Administrator's Inc. provided a monthly summary report for January, 2015.

### **Police Commission's Report**

1. A. Merrick reported on several promotions within the Police Department.

### **Secretary's Report**

1. Tax Collector Lee Hoffheins has requested to increase the fee for duplicate tax bills from \$3.00 to \$5.00. Council discussed and need to know whether this change must be adopted by Ordinance and an effective date.
2. The secretary requested a motion to appoint and adopt Resolution 2015 – 3, appointing voting members to the regional committee of the stormwater consortium. V. Ribeiro moved to appoint R. Shiles, primary and M. Shaver, alternate voting members and adopt Resolution 2015 – 3, seconded by J. Diehl. Motion carried.
3. The secretary requested a motion to adopt Ordinance 479 (2015 – 1), an Ordinance authorizing an intergovernmental cooperation agreement for the implementation of the YC Regional Chesapeake Bay Pollutant Reduction Plan. M. Shaver moved to adopt Ordinance 479 (2015 – 1), an Ordinance authorizing an intergovernmental cooperation agreement for the implementation of the YC Regional Chesapeake Bay Pollutant Reduction Plan, seconded by J. Diehl. J. Diehl, V. Ribeiro, M. Shaver, and B. Wetzel voted in favor; E. Delahanty and

- D. Young voted against. Motion carried.
4. The Secretary distributed Statement of Financial Interest forms; must be filed with Borough by May 1.
  5. Borough resident, Keith Gilbert, who resides at 8 Holly Lane, has requested a dusk to dawn light for the lower level of Holly Lane. Council tabled this matter until next month's meeting.
  6. YCCD completed a status review for the Cost Share Program, Agreement No. 39-11, which was part of the grant/Borough project for Municipal Parking Lot. YCCD's review indicated that the area is being well maintained.
  7. The secretary requested a motion to accept Reilly Street Sweeping's 2015 contract. Council tabled this matter until the March Council meeting.
  8. Kim Erdman submitted a 2015 Animal Control Services agreement. The secretary will forward his agreement to the solicitor for review.

### **Work Supervisor's Report**

1. A. Merrick reported the concerns of 46 Glen Avenue resident regarding cracked asphalt in front of her house and her fear that the water may begin to leak into her basement. Council discussed; the Work Supervisor will repair the road in the spring.
2. The Borough has ordered two more loads of salt from Morton Salt Company and then plans to purchase salt from Shrewsbury Township, if needed.

### **No Mayor's Report**

### **No Reports for Building/Property or Personnel**

### **Special Projects Report**

1. J. Diehl provided an update for the GR Arts & Brew Fest. He discussed hiring a Shuttle Bus to transport Festival participants from their parked cars back and forth to the festival location. A 5K Fun Run is planned for May 30, 8am. Volunteers and parking are the top concerns for the festival.
2. J. Diehl announced Borough Spring Cleanup dates of April 11 and April 25, 2015, 8am – Noon.

### **Ordinance/Refuse Report**

1. B. Wetzel met with the Selective Insurance representative to discuss necessary repairs to the GR Park bleachers. Several boards need replaced and a line must be painted designating a stairway up and down the bleachers. No one may sit in the stairway.
2. Council discussed the current refuse contract, which expires on July 31, 2015. M. Shaver moved to authorize the solicitor to begin working on bid documents for a new refuse contract, seconded by J. Diehl. Motion carried.

### **Finance Report**

1. B. Wetzel presented the invoices over \$500.00 for payment through the General Fund. D. Young moved to pay the following invoices over \$500.00, using the General Fund, seconded by M. Shaver:
 

a. CGA Law Firm	\$ 1778.17
b. James R. Holley & Associates, Inc.	697.00
c. PSAB Municipal Retirement Trust	577.34

 Motion carried.

\*\*Council recessed to Executive Session at 9:40 PM to discuss possible litigation.

\*\*The Council meeting resumed at 9:49 PM.

**Solicitor's Report**

1. J. Diehl moved to authorize the solicitor to write a response letter to Woods Boyle, indicating he should contact the GR Athletic Association regarding his insurance deductible, seconded by V. Ribeiro. E. Delahanty, J. Diehl, V. Ribeiro, M. Shaver, and D. Young voted in favor; B. Wetzel voted against. Motion carried.

D. Young moved to adjourn the meeting at 9:50 P. M., seconded by J. Diehl. Motion carried.

**Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer