

AGENDA
GLEN ROCK BOROUGH COUNCIL
ORGANIZATIONAL MEETING
January 2, 2024

1. Call to Order
2. Administration of Oath of Office
 - a. Borough Council (4 Year Terms)
 - i. Rollin Apgar
 - ii. John Locke
 - iii. Chad McCullough
 - iv. J. Mike Shaver
3. Consider Election of Officers
 - a. President
 - b. Vice-President
 - c. Chair Pro Tem
4. Public Comment
5. Other Business
 - a. Consider approval of the following Appointments:
 - i. Secretary/Treasurer - Ann Merrick
 - ii. Work Supervisor - Ronald McCullough
 - iii. Highway Worker - Steven Bowers
 - iv. Solicitor - Evan Gabel, *CGA Law Firm*
 - v. Engineer - Jason Brenneman, James R. Holley & Associates, Inc.
 - vi. Sewage Enforcement Officer/Zoning Officer - South Penn Code Consultants LLC
 - vii. Building Code Official - Kevin Hertzog, Dependable Construction Code Services
 - viii. Seasonal Help
 - b. Consider adoption of the following Borough Policies:
 - i. Treasurer's Bond
 - ii. Elected Official's Bond
 - iii. Designation of Insurance Carriers
 - iv. Designation of Peoples Bank of Codorus Valley for all of Borough Accounts
 - v. Requirement of two signatures on all checks

- vi. Payment of invoices up to \$1000
- vii. Establishment of Council Meeting dates/times
- viii. Designation of YATB as collection agency for delinquent Per Capita and Local Services Taxes
- ix. Adoption of Res 2024-1 for participation and voting by telecommunications device
- x. Adoption of Res 2024-2 for waiver of compensation by The Mayor
- xi. Adoption of Res 2024-3 for waiver of compensation by Borough Council Members
- xii. Adoption of Res 2024-4, the Fee Schedule for Subdivision and Land Development Plans, Reviews, and Miscellaneous Borough Fees
- xiii. Adoption of other fee Resolutions, Res 2024-5, Res 2024-6, and Res 2024-7
- xiv. Adoption of South Penn Code Consultants LLC fee schedule
- xv. Adoption of Dependable Construction Code Services LLC fee schedule
- xvi. Adoption of Res 2024-8, authorizing work supervisor to issue parking tickets for street sweeping and winter storm emergency route violations

6. Consider the Appointment of the following Committees/Liaisons

a. Committees:

- i. Building and Property
- ii. Ordinance
- iii. Public Safety
- iv. Special Projects
- v. Finance
- vi. Personnel

b. Liaisons:

- i. Hufnagel Public Library
- ii. GR Recreation Board
- iii. GR Water & Sewer Authority
- iv. Southern Regional Police Department
- v. SCEMA
 - 1. Representative - L. James Merrick
 - 2. Alternate
- vi. GRB Vacancy Board
 - 1. Appoint Registered Elector - L. James Merrick

- vii. Appoint H. Lee Hoffheins as the Borough's Rep to the York Adams Tax Bureau (YATB)
 - viii. Appoint Council President as the Borough's Alternate Rep to YATB
 - ix. Appoint H. Lee Hoffheins as the Tax Collection Committee (TCC) Rep
Appoint Council President as the TCC Alternate Rep
 - x. Southern Regional Planning Commission
 - 1. Representative
 - 2. Alternate
 - xi. York County Storm Water Consortium
 - 1. Representative (James R. Holley & Associates)
 - 2. Alternate Representative (James R. Holley & Associates)
- 7. Public Comment
 - 8. Consider Executive Session (as needed)
 - 9. Adjournment

NEXT Council Meeting is January 17, 7PM, 1 Manchester Street